

**NATIONAL TREASURY**

*The National Treasury is an equal opportunity employer and encourages applications from women and persons living with disabilities in particular. It is the department's intention to promote representivity through filling of these posts. Our buildings are accessible to persons living with disabilities*



**CLOSING DATE APPLICATIONS** : 17 January 2022 at 12:00 pm.  
 : The National Treasury effective from 7 April 2021 now utilises an e-Recruitment system which means all applicants must login/register to apply for positions, we no longer accept applications via email or hand delivered/post. Certain documentations will still be required to be uploaded on the system such copies need not be certified at point of application (ID, Qualification etc.) however will be required prior to attending interviews. Please note: All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>, prior to finalisation of appointment. All Qualifications and SA citizenship checks will be conducted on all short-listed candidates and, where applicable, additional checks will be conducted. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA), not negotiable. The status of your application will be visible on the system. However, if you have not received feedback from the National Treasury within 3 months of the closing date, please regard your application as unsuccessful. Note: The National Treasury reserves the right not fill the below-mentioned post/ to put on hold a position and/or to re-advertise a post. The National Treasury is compliant to the requirements of POPIA.

**MANAGEMENT ECHELON**

**POST 42/63** : **CHIEF DIRECTOR: FINANCIAL SECTOR DEVELOPMENT REF NO: S085/2021**  
 Division: Tax and Financial Sector Policy (TFSP)  
 Purpose: To design and implement policy and the regulatory and legal framework pertaining to treating customers of the financial sector more fairly and to protect them better, deepening financial inclusion and access and transformation of the sector, as part of the twin peaks regulatory reform of the financial sector. Furthermore the role cuts across areas of Fintech, payments, and all sectors in the financial services industry including the Ombuds

**SALARY CENTRE REQUIREMENTS** : R1 251 183. per annum (all-inclusive remuneration package)  
 : Pretoria  
 : A minimum B Degree at NQF7 in Law/ Commerce/ Finance/ Economics/ Development. A higher NQF Level will be an added advantage, A minimum 5 years' experience at a senior managerial level (Director) obtained in the financial sector environment, Knowledge and experience in project and stakeholder management, Knowledge and experience in the analysis and dissemination of information, Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>, prior to finalisation of an appointment.

**DUTIES** : Some key Outputs include: Design Regulatory Framework (Twin Peak): Initiate research and policy proposals on the market conduct and ombuds system for the development of the twin peaks regulatory system in the financial sector, and to provide advice to the Minister on such policy. Initiate the enactment of law/s through parliament and give effect to recommended regulatory framework, Support the development of the Financial Sector Conduct Authority and the ombuds system for the financial sector, Develop annual measures of accountability for the market conduct and ombuds bodies in line with PFMA requirements and monitor and advise the Minister on these issues, Regulatory Conduct: Develop and publish policy informing the legal framework for the fair treatment of financial customers and the conduct of financial institutions in

general, Initiate drafting of conduct law/s for stakeholder consultation and tabling to Parliament, and produce the supporting policy documentation. Facilitate the enactment of necessary law/s through parliament, Monitor the implementation of enacted laws by the Conduct Regulator, Review and improve the legislation governing conduct of the financial sector. Industry-specific policy interventions, and over-indebtedness: Identify and monitor poor industry practices that compromise customer outcomes, Implement remedial steps in response to improve consumer protection and promote sustainable market development, Develop and publish industry strategies and work plans in support of each roadmap, to support industry commitment and accountability, Monitor in conjunction with the DTI and other stakeholders to respond to South Africa's over indebtedness crisis. Financial Inclusion and Transformation: Monitor the assessment of the state of financial inclusion across relevant market segments, including for small enterprises, Monitor the development, publishing and implementation of financial inclusion and work closely with the Financial Sector Transformation Council on the monitoring of transformation targets as stipulated in the code, Monitor the establishment and formulation in conjunction with the regulator, a national financial inclusion consultation forum. Financial Education: Develop, publish and implement financial education policy, to include consumers and SMEs, Drive and coordinate (with support of the regulator) a national consumer financial education committee.

- ENQUIRIES** : ONLY (No applications): [Recruitment.Enquiries@treasury.gov.za](mailto:Recruitment.Enquiries@treasury.gov.za)
- APPLICATION** : To apply visit:  
<https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs>
- CLOSING DATE** : 17 January 2022 at 12:00 pm.
- POST 42/64** : **DIRECTOR: RSA RETAIL SAVINGS BONDS REF NO: S027/2021**  
 Re-Advertisement  
 Division: Asset and Liability Management (ALM)  
 Purpose: To finance the government's borrowing requirements through the issuance of RSA Retail Savings Bonds and manage the government's existing stock of retail debt in broadening the total investor base.
- SALARY** : R1 057 326. per annum (all-inclusive remuneration package)
- CENTRE** : Pretoria
- REQUIREMENTS** : A minimum Degree in Business Management/Economics/Financial Management/ Accounting/ Financial Economics/ Investment Management. A minimum 5 years' experience at a middle management level (Deputy Director) obtained in money and capital markets and the financial markets operations; Knowledge and experience of capital markets research methodologies; Knowledge and experience of market analyses and information for utilisation and improvement of bonds in the broader business, Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>, prior to finalisation of an appointment.
- DUTIES** : Some key Outputs include: Define borrowing requirements in Domestic Retail Market: Develop and implement a domestic RSA Retail Savings bond borrowing strategy for the National Treasury, Initiate the issuing of government securities in the domestic retail capital markets, Develop savings instruments in the domestic retail capital markets, Determine the finance measures of government's borrowing requirements in the domestic retail markets. Stakeholder Engagement: Develop and implement tools that will improve the investor base, Develop and implement an investor website for improved engagement with stakeholders, Engage with retail investors through road shows, the media and other mediums, Develop relationship with stakeholders like Marketing agencies, Post Office, Pick and Pay and SASI for improved market exposure. Domestic RSA Savings Debt: Coordinate the debt portfolio to reduce the re-financing risk and cost, Initiate frequent market and portfolio analysis of qualitative, Monitor domestic and international economic events and their impact on the South African economy and the debt portfolio, Analyse and advise on prudent debt management policies and recommend corrective debt strategies for implementation. Research Market volatility: Initiate research on capital markets pertaining to market volatility in the prudent management of debt, Perform research on local and international markets to stay abreast of

developments impact retail debt issues, Analyse and provide inputs to briefing notes and speeches.

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**POST 42/65** : **DIRECTOR: CENTRAL SUPPLIER DATABASE REF NO: S099/2020**  
Re-Advertisement  
Division: Office of the Chief Procurement Officer (OCPO)  
Purpose: To design, develop, and implement a central supplier database for national, provincial and local sphere of government contributing towards efficient and effective procurement practises.

**SALARY** : R1 057 326. per annum (all-inclusive remuneration package)  
**CENTRE** : Pretoria  
**REQUIREMENTS** : A minimum Degree at NQF Level-7 in Information Technology/ Information Systems/ Procurement/ Strategic Sourcing or related fields, Registration with a relevant supply chain and/or Information Technology professional body will be an added advantage, A minimum 5 years' at a middle management (Deputy Director) level obtained in the implementation and management of largescale public and/or private sector procurement ICT solutions, Experience in business process engineering and business transformation, Experience in successfully transforming and modernising procurement ICT within a large public entity, multi-national corporation and/or national government department, Extensive experience in the development of enterprise-wide procurement ICT architecture Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>, prior to finalisation of an appointment.

**DUTIES** : Some key Outputs include: Central Supplier Database for government: Initiate and oversee research regarding international and national central supplier database standards and practices, Design central supplier database for all spheres of government, Develop central supplier database for all spheres of government, Maintain central supplier database and continuously enhance quality and completeness thereof Establish capability for the central supplier database: Design and develop training programmes for system users, suppliers and other relevant stakeholders, Provide support to users in operating the central supplier database data, of government, Provide training and capacity building to users of the central supplier database of government, Monitoring and report on proficiency of users and take recommended action where required, Develop capability of provincial treasuries to optimise the central supplier database Compliance of service providers: Design and develop a system of assurance in respect of compliance requirements of government, Provide information and supporting validations to users, Auditor–General and other stakeholders in respect of supplier compliance, Interact with suppliers on compliance requirements in accordance with regulatory requirements of government through appropriate interfaces, Ensure that data quality and integrity is maintained and continuously improved Supplier Development Programme for government: Design and develop and implement a supplier development approach for all spheres of government, Identify and prioritise specific categories of commodities for which supplier development programmes need to be rolled out, Contribute towards the supplier performance mechanisms at all spheres of government IFMS development and implementation: Contribute to successful development of world class SCM IFMS modules, Contribute to implementation of SCM IFMS module at national and provincial departments and municipalities, Contribute to optimising return on investment of SCM IFMS investment.

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**POST 42/66** : **DIRECTOR: IT AUDIT REF NO: S062/2021**  
Purpose: To strategically manage the IT Audit function for National Treasury (NT), Accounting Standards Board (ASB), Cooperative Bank Development Agency (CBDA), Government Technical Advisory Component (GTAC) and the Independent Regulatory Board for Auditors (IRBA) in alignment with prescribed policies and procedures.  
Division: Office of the Director-General (ODG)

**SALARY** : R1 057 326. per annum (all-inclusive remuneration package)  
**CENTRE** : Pretoria  
**REQUIREMENTS** : A minimum B Degree at NQF Level-7 in Internal Auditing/ Information Systems/ Computer Science, A Certified Information Systems Auditor (CISA), and professional certification of IT Audit domain such as, Certified Information Security Manager (CISM) or Certified Information System Security Practitioner (CISSP), will served as an added advantage, A minimum 5 years' at a middle management (Deputy Director) level obtained in an IT Auditing, Knowledge of IT Governance, IT Risk Management, IT Strategy, IT Contracts and Service Level Agreements, Knowledge and experience of Information Security and IT Policies and Procedures, IT Software Licensing, IT Project Management, IT Audit Standards; Knowledge of application Control Reviews, Business Process Mapping and Data dissemination, Knowledge of General Control Reviews, Networking (Firewalls, Routers, Web Applications, Threat and Vulnerability Assessments, and Knowledge of Virtual Private Network, Wireless), Encryption, Operating Systems, Databases, Physical Security and Information Security. Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>, prior to finalisation of an appointment.

**DUTIES** : Some key Outputs include: Strategic Leadership and Stakeholder Engagement: Initiate awareness of the Internal Audit function within the National Treasury, Provide strategic support to the internal audit function in contribution of the objectives and guidelines as set out in the Internal Audit strategy, Recommend amendments to enhance the Internal Audit Charter, Engage stakeholders and establish good internal and external mutual networking pertaining to internal audit, Initiate recommendations for enhancement and utilisation of the Audit Committee, Audit Process on Risk Assessment, Audit Plan, Assurance and Consulting Services: Perform quality assurance on IT Audits and review annual risk assessments, Develop and implement strategic audit and annual IT Audit plans based on operational IT risks, Provide advice on operations and implement strategy in consideration of organisational impact, Conduct IT Audits and register discrepancies within the findings register. Overall accountability for the quality of IT Audit projects, Provide feedback to audit committee and clarify matters relating to IT Audit reports pertaining to controls and latest technology. Benchmarking and Research: Analyse policies for the enhancement and improvement of processes and procedures of IT audits, Initiate benchmarking and research on the latest global trends pertaining to developments in the IT audit environment and emerging technologies, Develop and implement an IT Audit Strategy and methodology in support of a resource plan on business continuity within the IT Audit environment. Monitor and Evaluation: Conduct quality assurance to enhance reporting standards, Review audit committee deliverables and provide inputs to the development of the audit committee processes, Present IT Audit reports to the Audit Committee for consideration and resolution, Monitor and evaluate progress of auditing conducted against the prescribed IT Audit plan.

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**POST 42/67** : **DIRECTOR: PUBLIC ENTITIES OVERSIGHT REF NO: S071/2021**  
Division: Corporate Services (CS)  
Purpose: To advise the Minister of Finance (MOF) on matters relating to Public Entities (PEs) in his/her portfolio, build relations and/or partnerships with PEs, the Ministry, and other spheres of government, and management of special projects (Public Entities related innovations and implementation thereof).

**SALARY** : R1 057 326 per annum (all-inclusive remuneration package)  
**CENTRE** : Pretoria  
**REQUIREMENTS** : A minimum B. Degree at NQF7 in Business Management/ Accounting/ Financial Management, Financial Analysis, Economics is required, A minimum 5 years' experience at a middle management level (Deputy Director) obtained in a financial environment, In-depth knowledge, experience and the application of the PFMA and other prescribes, Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>, prior to finalisation of an appointment.

**DUTIES** : Some key Outputs include: Develop and enhance internal Public Entities Oversight Model Governance Framework: Facilitate development of Memoranda of Understanding (MOUs)/ Shareholder Compacts/ Service Level Agreement with Pes, Facilitate tabling of legislated documents in parliament by the MoF, Prepare public entities quarterly reports on performance monitoring, evaluation and corrective action, Facilitate board appointments and renewal of board appointments, Provide significantly improved financial prudence through accountability and oversight of Pes, Compile MTEF, AENE and ENE of PEs in line with the National Treasury's budget cycle, Assist with oversight role of Programme 7 operations such as Special Pensions, Medical, Military and Non-Statutory Forces, especially Appeal Boards. Stakeholder relations & Collaboration: Establish and organise reporting and interaction lines for institutions reporting to the Minister of Finance. Public Entity financial sustainability: Enhance compliance with Section 54 of PFMA for public entities, Prepare an investment analysis review and balance sheet reporting of DFIs, Provide submission of unaudited financial statements to National Treasury by Public Entities, Prepare submission of request for retention of surplus funds to National Treasury, Facilitate submission of Schedule 3A Public Entities strategic and annual performance plans Provide assurance from public entities that they implement effective, efficient and transparent financial management and internal control systems, Ensure that public entities submit a projection of revenue, expenditure and borrowings for the coming financial year to National Treasury, together with a corporate plan covering their affairs for the following three years, including that of subsidiaries.

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**POST 42/68** : **DIRECTOR: PROVINCIAL BUDGET ANALYSIS REF NO: S035/2021**  
Re-Advertisement  
Division: Intergovernmental Relations (IGR)  
Purpose: To monitor the provincial budget process implementation on sectoral allocations in the areas of administrative, economic, social services and build environment.

**SALARY** : R1 057 326.per annum (all-inclusive remuneration package)  
**CENTRE** : Pretoria  
**REQUIREMENTS** : A Bachelor's Degree at (NQF 7) in Economics/ Public Finance/ Accounting/ Public Administration/ Statistics/ Development Finance, A minimum of 5 years' experience at a middle management level (Deputy Director) obtained within in a financial environment, Knowledge of the provincial budget allocation system and the public financial management system, Knowledge and experience of the broader public service finance framework, Experience of the public sector budgeting principles, Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>, prior to finalisation of an appointment.

**DUTIES** : Some key Outputs include: Budget Preparation and Support: Ensure alignment of provincial budgets with broad national priorities, Facilitate and lead discussions during the provincial benchmark meetings to assess the degree of alignment and the credibility of budgets, Participate in annual provincial MTEC hearings by providing guidance, advise and recommend solutions to problem areas, Monitor and assess provincial budgets preparation, Co-ordinate the

compilation of reports for provinces for various budget for a, Budget Council, PCC, TCF etc., Collect, evaluate and interpret data from the provinces for the preparation of benchmark exercise, Evaluate strategic plans and all non-financial data pertaining to three provinces in support of the budget preparation processes, Attended TCF and Budget Council meetings as per the budget Process Schedule, Budget Implementation and Monitoring: Ensure revenue matches expenditure in provinces monitor monthly expenditure and revenue including conditional grants in provinces ,Compile monthly reports on the state of expenditure and revenue for provinces, Facilitate and evaluate the monthly in-year monitoring, quarterly and half year reports for provinces and advise on revenue and expenditure matters, Assist with the preparation of the quarterly provincial S32 publication, Maintain provincial budget database (financial and non-financial) for provinces for in-year monitoring and reporting, Ensure on time delivery of inputs to and from the provinces, Co-ordinate the compilation of reports for provinces for the provincial visits, Undertake annual physical site visits in provinces as part of monitoring responsibilities, Provide support to provinces by addressing queries and providing guidance on budget related matters as they arise In-year monitoring, quarterly and half year reports for three provinces, Intergovernmental Co-ordination: Coordinate the collection of budget and financial data from the provinces for the IGFR and draft a chapter for the review, Provide support in drafting of National Treasury documents, Ensure the availability of data, including IYM submissions, strategic plans, annual reports, annual financial statements, budget statements, provincial allocations with the adjustment estimates, aggregated financial statements, normative measures and any other information required from provinces on a continuous basis, Assume sectoral responsibilities which include participating in 4 x 4 and 10X10 forums, Respond to problem situations or emergencies in provinces, Collaborate with the provincial policy chief directorate and local government chief directorate in support of the DDG: Intergovernmental Relations, Financial Management and Budget Reform: Promote effective financial management within the provinces, Attend, co-ordinate and make presentations to provincial treasuries regarding reforms and PFMA implementation in provinces as per National and provincial budget process, Provide support, guidance and monitor implementation of the PFMA at provincial level, Contribute towards drafting of provincial budget reform and new budget formats, Assist with the promotion of effective financial management in provinces, Write guidelines for the implementation of reforms and training at provincial level in line with the national guideline, Participate and work closely with the Budget Office , OAG, PF, ALM, etc. on related matters, Intergovernmental Grants: Monitor the implementation of intergovernmental grants system in provinces on a monthly basis, Fulfil all the duties and responsibilities in term of the PFMA and the annual DoRA with the monitoring of conditional grants.

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**CLOSING DATE** : 17 January 2022 at 12:00 pm.

**POST 42/69** : **DIRECTOR: LOCAL GOVERNMENT DATA MANAGEMENT AND SUPPORT REF NO: S081/2021**  
 Division: Intergovernmental Relations (IGR)  
 Purpose: To manage and oversee the development and maintenance of financial and non-financial information for local government including development and management of databases and the system and infrastructure environment that supports the Local Government and Reporting System.

**SALARY** : R1 057 326.per annum (all-inclusive remuneration package)  
**CENTRE** : Pretoria  
**REQUIREMENTS** : A minimum degree in B.Com Informatics with accounting, computer science and statistics as majors, Bachelor's degree in economics/ public finance/ accounting/ computer science, Minimum 5 years' experience at a middle management level (Deputy Director) obtained in local government budgeting and reporting systems and reporting requirements of MFMA, as well as the implementation of the MBRR and the mSCOA Reform, working experience in municipal accounting and the publication of financial performance reports on local government, The ability to design, develop and maintain databases and information systems in general, Successful completion of the Nyukela Public

Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>, prior to finalisation of an appointment.

**DUTIES**

: Some key Outputs include: Maintain the Local Government Database (LGDRS): Oversee the design, development, maintenance and monitoring of the budget and performance database for local government budgets, in-year and annual reporting (Financial and Non-Financial Information) and supporting documents, Provide a data and information support function to all internal and external users of the LGDRS, Implement measures to maintain the integrity of data on the LG database so that LG financial publications are correct, Formulate and oversee the development of reports on local government for purposes of internal and external users. Provide GIS services to all units in NT: Implement processes to ensure that a reliable GIS service is provided to NT internal and external users, Interact with ESRI South Africa on licenses and services available, Assist all units in NT with the representation of GPS data in GIS format, Publish geo-spatial maps on financial and non-financial data as needed. Budget Reforms: Maintain and update MBRR (Municipal Budget and Reporting) schedules, Development, testing and quality assurance of *m*SCOA (Municipal Standard Chart of Accounts), Manage the versions and publication of the *m*SCOA classification framework, Manage the specifications and development of reports needed to deepen analysis and publications. Monitoring and oversight of municipal financial management: Consolidate data inputs required to generate all publications (includes the annual MTREF and quarterly S71, all additional information input required, conditional grant reporting information and non-financial performance data relevant to SDBIPs), Ensure that the Local Government Document Resource centre is up to date, Update all municipal publications on the MFMA website and other portals. Managing municipal submissions: Implement and maintain effective processes to manage the monthly and quarterly *m*SCOA data strings, Ensure end-to-end data verification including monitoring progress of *m*SCOA data strings received and communicating with municipalities to correct errors detected, Timely distribution of LG reports according to the LGBA reporting schedule to all stakeholders on progress and status of submissions, Design and implement BI and other portals in which information is packaged for external users and researchers. Database training to external and internal users: Provide training on how to improve utilisation of the LG database, Provide training to NT staff, PTs and municipal officials on reporting requirements, Improve the integrity of data by monitoring municipal submissions and analysing financial and non-financial results. Stakeholder management: Providing comments on documents circulated by internal and external stakeholders, Participate in forums/workshops related to scope of responsibilities, Represent LGBA at LG forums hosted by any of the stakeholders and make required input for such event.

**ENQUIRIES APPLICATION**

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**CLOSING DATE**

: 17 January 2022 at 12:00 pm.

**POST 42/70**

: **DIRECTOR: FINANCIAL STABILITY REF NO: S086/2021**  
Division: Tax and Financial Sector Policy (TFSP)  
Purpose: To provide a platform for the formulation and development of assessment instruments, oversight on regulation and the development of policy for financial stability

**SALARY CENTRE REQUIREMENTS**

: R1 057 326.per annum (all-inclusive remuneration package)  
: Pretoria  
: A minimum B Degree (NQF 7) in Finance/Law/ Economics/ Development Economics, Masters degree or equivalent would be an advantage, A minimum 5 years' experience at a middle managerial level (Deputy Director) obtained in drafting of financial regulation or financial capital markets, Knowledge in the analysis of financial markets policy or operation and application in business, Knowledge and experience of development of financial oversight mechanisms, Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>, prior to finalisation of an appointment.

**DUTIES** : Some key Outputs include: Domestic and global financial stability: Formulate and advise on policy on domestic, regional and global financial stability, Provide oversight and monitor the regulation and developments of global financial markets, Assist in coordinating the implementation of international policies on financial stability. Provide policy advice on the identification and management of financial stability vulnerabilities and risks: Establish and maintain a domestic coordination mechanism for the development and implementation of policies on international financial stability, Manage and maintain the technical relations between South Africa and international forums on international financial stability, Develop and maintain coordination mechanisms within and across public sector financial stability stakeholders, Advise on international cross-border and regulatory cooperation. Global macro-prudential and vulnerabilities indicators: Advise and contribute to the maintenance and oversight of global macro prudential and vulnerabilities indicators, Conduct in-depth research on issues around international vulnerabilities, Liaise with various stakeholders in the financial markets to create awareness of international financial vulnerabilities. Administration & Policy Maintenance: Provide commentary on international papers and reports, Provide inputs and respond to Parliamentary Questions, Draft Ministerial and parliamentary speeches and provide inputs on content of speeches.

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**POST 42/71** : **DIRECTOR: CGE MODELLING REF NO: S087/2021**  
Division: Economic Policy (EP)  
Purpose: To develop and maintain a suit of CGE models and SAM databases for implementation and consumption by internal and external stakeholders, e.g. National Treasury and other Government Departments, provide policy analysis and advise.

**SALARY CENTRE REQUIREMENTS** : R1 057 326.per annum (all-inclusive remuneration package)  
: Pretoria  
: A minimum Degree at NQF Level-7 in Economics/Mathematical economics/ Econometrics. A minimum 5 years' experience at a middle management level (Deputy Director) obtained in development of suites of databases and CGE models, Knowledge and experience in developing and implementation of the simulation of large CGE models, Knowledge and experience in interpreting and analysis of information, Knowledge of policy formulation, Knowledge of the GAMS software and programming,, Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>, prior to finalisation of an appointment.

**DUTIES** : Some key Outputs include: Develop and maintain a suite of Databases, SAM and Sectoral Databases: Compile and update databases emanating from various statistical sources on an annual basis and integrate new data where applicable, Incorporate updated statistical data into a SAM database and capacitate and integrate new data, Provide macro-economic data to stakeholders for inputs and the development pertaining to the integrity of statistical information. Develop and Maintain a Suit of CGE Models: Develop and maintain new and existing CGE models, Initiate adjustments to the CGE models for alignment to policy and analysis of data, Provide policy advice for utilization with particular emphasis on the quantification of policy proposals using of the suit of CGE models, Develop new models and data sources. Policy Analysis and Development: Provide well-researched analysis and align model outcomes to policy, Initiate policy development and implementation though advice to stakeholders, Engage stakeholders on new policy initiatives. Benchmarking and Research: Embark on technically rigorous research and benchmarking exercises with recognised international institutions on latest trends and best practices, Initiate research and engage stakeholders for the refinement of models and suits, prior to implementation, Develop new tools in line with best practices in the international arena and to keep abreast of new trends, Involve stakeholders in findings for enrichment and improvement of modelling practices and methodologies.

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**CLOSING DATE** : 17 January 2022 at 12:00 pm.

**POST 42/72** : **DIRECTOR: TERTIARY SECTOR REF NO: S096/2021**  
 Division: Economic Policy (EP)  
 Purpose: To monitor and evaluate economic developments in the Tertiary sector of the economy. To develop National Treasury positions on the real economy and related policy matters, plan and execute research projects, and engage external stakeholders on sectoral developments.

**SALARY** : R1 057 326.per annum (all-inclusive remuneration package)  
**CENTRE** : Pretoria  
**REQUIREMENTS** : A minimum Degree at NQF level 7 in one or more of the following subjects: Economics/ Econometrics/Finance/Statistics/ Business Science/Data Science/Accounting/Mathematics, An NQF level 8,9 and/or 10 qualification in one of more of these subjects will be an added advantage, A minimum 5 years' experience at a middle management level (Deputy Director) in real sector/academic or economic policy environment, Knowledge and experience of applied microeconomics, Knowledge of the different research approaches and tools, Experience in policy analysis and the ability to interpret economic policy outcomes, Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>, prior to finalisation of an appointment.

**DUTIES** : Some key Outputs include: Sector Analysis: Research, analyse and compile reports on developments in the Tertiary sector (or oversee these outputs) and identify the implications thereof for government policies and priorities e.g. growth, employment and investment, Initiate research and provide in-depth analysis of the socio-economic impact of related policy proposals, Plan and manage databases of micro-economic and macro-economic indicators to assist in economic analysis, Oversee the drafting of speaking & briefing notes, memos and speeches for the Deputy-Director-General, Director-General, Deputy Minister and Minister, Develop National Treasury positions on real economy and related policy matters, Policy Advice: Oversee the preparation of speaking & briefing notes, memos and speeches based on policy-relevant issues in the Tertiary sector, Provide inputs (i.e. economic analysis) into policy discussions and assist to develop National Treasury policy positions in conjunction with other stakeholders, Draft documents for consultation with stakeholders, Represent National Treasury on inter-governmental and other external forums and committees. Research: Identify research gaps, initiate and conduct/oversee research into policy-relevant developments in the Tertiary environment, Analyse research results and (where appropriate) initiate benchmarking exercises with international institutional best practices and trends, Engage (internal & external) stakeholders on policies which affect key government priorities e.g. growth, employment and investment in the Tertiary sectors. Oversee research projects of Economists and/or Senior Economists. Budget & MTBPS: Manage & coordinate team assumptions process, Manage and/or provide inputs into Chapter 2 of Budget Review and MTBPS: sector analysis, updates, tables, charts, Oversee number checking, proof reading and Q&A, Participate in investor meetings and roadshows. Project & Financial Management: Plan and execute research projects (2 or more people), Plan & drive directorate research agenda, Plan directorate training schedule, Ensure prudent management of team funds.

**ENQUIRIES** : Only (No applications): [Recruitment.Enquiries@treasury.gov.za](mailto:Recruitment.Enquiries@treasury.gov.za)  
**APPLICATION** : To apply visit:  
<https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs>

**CLOSING DATE** : 17 January 2022 at 12:00 pm.

**POST 42/73** : **DIRECTOR: PRIMARY SECTOR REF NO: S037/2021**  
 Division: Economic Policy (EP)  
 Re-Advertisement  
 Purpose: To monitor and evaluate economic developments in the primary sector of the economy i.e. the mining and agriculture sectors. To develop National Treasury positions on the real economy and related policy matters; analyse and advise on the socio-economic impacts of various industrial policy



		analysis of economic trends and principles; and Knowledge of South African economic trends and sources of data and information, Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on <a href="https://www.thensg.gov.za/training-course/sms-pre-entry-programme/">https://www.thensg.gov.za/training-course/sms-pre-entry-programme/</a> , prior to finalisation of an appointment.
<b><u>DUTIES</u></b>	:	Some key Outputs include: Provide inputs on macroeconomic policy for the Budget Review and Medium Term Budget Policy Statement: Identify research for integration into the policy stance in budget documentation, Provide inputs on the macroeconomic strategy of the National Treasury, Provide specified inputs and insight into the quarterly modelling and forecasting assumptions process. Undertake economic research and policy analysis, and assessments of government policy proposals: Identify and complete research papers and notes that respond to South Africa's macroeconomic trends and policies, Contribute to the design of research agendas that allow for deep understanding of South Africa's macroeconomic challenges, Identify and review policies proposed by other parts of government that have macroeconomic implications, Undertake research with external academic and multilateral institutions in order to expand the pipeline of quality. Provide responses to external reviews of the South African economy, requests for speeches, briefing notes and parliamentary questions: Provide qualitative comments and assessments of research reports by the IMF, ratings agencies, OECD and academia, Provide qualitative comments and assessments of relevant research conducted outside the National Treasury. Coordinate and provide inputs on responses to speeches, briefing notes and parliamentary questions. Engage with internal and external stakeholders to advance the development of economic policy and the objectives of the National Treasury: Engage with key stakeholders on macroeconomic policy, including the SARB, Presidency, Economic Cluster and NEDLAC, Engage with key internal and external role-players, including multilaterals, private sector economists, academia, Undertake external training and engagements in order to strengthen the National Treasury's knowledge base.
<b><u>ENQUIRIES APPLICATION</u></b>	:	Only (No applications): <a href="mailto:Recruitment.Enquiries@treasury.gov.za">Recruitment.Enquiries@treasury.gov.za</a>
	:	To apply visit: <a href="https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs">https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs</a>
<b><u>CLOSING DATE</u></b>	:	17 January 2022 at 12:00 pm.
<b><u>POST 42/75</u></b>	:	<b><u>DIRECTOR: ENTERPRISE ARCHITECTURE AND ACQUISITION REF NO: S094/2021</u></b> Division: Corporate Services (CS) Purpose: To strategically plan and deliver the operational, performance and compliance control of ICT Governance, programs, projects, enterprise architecture, regulative, acquisition and monitoring implementation
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R1 057 326.per annum (all-inclusive remuneration package)
	:	Pretoria
	:	A minimum B. Degree at (NQF 7) in Information Technology, A COBIT Certification, TOGAF 9 Certification, PMBOK/ Prince II Certified and ITIL Certification will be an added advantage, A minimum 5 years' experience at a middle management level (Deputy Director) obtained in Information Technology, Knowledge and experience in business architecture projects, Knowledge and experience strategic and operational project management, Knowledge and experience of System Development Lifecycle (SDLC) projects, Knowledge and experience in Data, Application and Technology Architecture, and standards projects, Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on <a href="https://www.thensg.gov.za/training-course/sms-pre-entry-programme/">https://www.thensg.gov.za/training-course/sms-pre-entry-programme/</a> , prior to finalisation of an appointment.
<b><u>DUTIES</u></b>	:	Some key Outputs include: Oversee project teams and ensure project governance and implementation according to set plans and procedures, Monitor, control project teams and initiate change integration on corrective action, Coordinate operational project plans for implementation, Utilise the Prince 2 or PMBoK principles for effective implementation of project and program, Analyse and review operational and project requirements of business for implementation, Initiate the recommended enterprise architecture projects for business. Governance: Develop and review ICT policies, procedures,

guidelines and standards, Monitor and evaluate the implementation of governance and related processes and procedures, Initiate the approval and implementation of Best practices of ICT Governance Frameworks and methodologies, Manage the Department's ICT Risk and Security. Acquisition and implementation: Coordinate the implementation of ICT projects, Design systems in line with business requirements and MSP, Utilise best practice frameworks for business analysis and system design, Prepare submission of request for retention of surplus funds to National Treasury, Create a platform to enable operational integration, Manage the ICT Configuration Database of the Department, Manage and coordinate Departmental ICT Changes to minimise service disruptions, Manage software release versions of the Department. Enterprise Architecture Planning: Develop, review and implement the ICT vision under auspices of the ICT Steering Committee. Develop a National Treasury Business Architecture Baseline for implementation, Monitor and review the Information System Architecture Baseline for conformity, Implement a Technology Architecture Baseline for business, Compile a National Treasury Strategic Information Systems Plan, Create and analyse Enterprise Architecture Change impact on business and recommend remedial procedures for implementation and monitoring, Recommend the configuration of the Technology Infrastructure of business.

**ENQUIRIES** : Only (No applications): [Recruitment.Enquiries@treasury.gov.za](mailto:Recruitment.Enquiries@treasury.gov.za)  
**APPLICATION** : To apply visit:  
<https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs>  
**CLOSING DATE** : 17 January 2022 at 12:00 pm.

#### OTHER POSTS

**POST 42/76** : **SENIOR POLICY ANALYST: FISCAL RESEARCH REF NO: S049/2021**  
 Division: Budget Office (BO)  
 Purpose: To define the fiscal policy research agenda of the National Treasury on the short and long-term impacts of fiscal policy decisions, and relevance to the developmental goals of the South African government and production of relevant budget documentation.

**SALARY** : R882 042. per annum (all-inclusive remuneration package)  
**CENTRE** : Pretoria  
**REQUIREMENTS** : A minimum Degree (NQF 7) in Economics/ Social Science, A minimum 4 years' experience obtained in fiscal analysis and planning, Experience in policy development and communication is also valued, Knowledge of economics analysis and research and Knowledge of mathematics and statistics will be an advantage.

**DUTIES** : Some key Outputs include: Fiscal Policy Research: Initiate research in line with the requirements of the Fiscal Policy requirements and the broader international macro-economic environment, institutional frameworks and fiscal sustainability, Develop policy and implement policy decisions of fiscal nature, Provide a platform for oversight and credibility of information. Medium Term Budget Policy Statement and Budget Review: Develop a broader fiscal policy work plan for consideration and implementation, Provide an appropriate and consistent presentation of fiscal policy content across chapters, Support the production of the fiscal chapter, including associated tables and data development, for credibility, Provide oversight on consistency of information throughout the publication. Fiscal Analysis: Liaise with internal and external stakeholders over the trajectory of elements related to fiscal sustainability, Provide forecast on the modelling and variables related to the long-term sustainability of the fiscus, Fiscal policy implications and responses to quarterly macroeconomic forecasts. Benchmarking Research: Initiate economic research, analysis and the relation to fiscal policy, Provide research into the levels of the various fiscal indicators and their implications for sustainability, growth, and development, Engage stakeholders on broader economic issues, drawing particular attention to the role and impact of government.

**ENQUIRIES** : Only (No applications): [Recruitment.Enquiries@treasury.gov.za](mailto:Recruitment.Enquiries@treasury.gov.za)  
**APPLICATION** : To apply visit:  
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**CLOSING DATE** : 17 January 2022 at 12:00 pm.

**POST 42/77** : **SENIOR POLICY ANALYST: INFRASTRUCTURE FINANCE REF NO: S050/2021**

Division: Budget Office (BO)

Purpose: To initiate technical evaluations and recommendations pertaining to infrastructural funding allocations in alignment with PFMA, MFMA and PPPs infrastructural provisions and regulations within the budgetary cycle and analyse, report and advise on infrastructure spending and estimates.

**SALARY CENTRE REQUIREMENTS**

: R882 042. per annum (all-inclusive remuneration package)

: Pretoria

: A minimum National Diploma/ Degree (NQF 6 – 7) in Economics/Finance/ Project Management Building Sciences, A qualification in Built Environment/ Commercial related will serve as an added advantage, A minimum 4 years' experience obtained in infrastructural financing, Knowledge of the Public Service broader financial and infrastructural framework and Knowledge of financial and policy analysis techniques, Knowledge in the utilisation of different research techniques for optimal output.

**DUTIES**

: Some key Outputs include: Regulation of PFMA and MFMA PPPs: Regulate PPPs by reviewing and recommending projects for approval by the DDG Budget Office throughout the project cycle as per Treasury Regulation 16, Regulate PPPs by reviewing and issuing Views and Recommendations as per Municipal statutes, regulations and guidelines, Analyse and report on the contingent liability associated with the financial support granted to PPP projects, Review requests by public institutions and make appropriate recommendations for exemptions, extensions, variations and amendments. Capital Appraisal and Evaluation: Review and update methodologies and parameters utilised in project appraisals and evaluation of government infrastructure projects in the Budget Facility for Infrastructure (BFI), Development of sector specific guidelines in the priority infrastructure sectors, Update the Capital Planning Guidelines, Evaluate infrastructure bids and compile the infrastructure report to MTEC; advice on infrastructure allocations. Budget Cycle Support: Compile infrastructure expenditure figures and estimates for the MTBPS and Budget Review and provide inputs into the MTEF guidelines, Compose and update the PPP Annexure and the Infrastructure Annexure and any other Infrastructure related queries for the MTBPS and Budget Review, Develop and manage an infrastructure projects database, Take the lead and manage the infrastructure central checking team in verifying infrastructure tables and text for ENE database. Infrastructure Research: Provide quarterly Gross Fixed Capital Formation Forecast, Take the lead in researching new policy areas such as innovative financing options, Infrastructure Fund etc., Organise and take the lead in organising Infrastructure forums. Analyse, Report and Advise on Infrastructure Spending and Estimates: Provide frameworks for compiling information on historical infrastructure expenditure and estimated projects costs in the medium and long term, and ensure diversity to meet user requirements, Contribute to the multi-year infrastructure budgeting process through the analysis of conditional grants frameworks and roll over trends, Compile quarterly and bi-annual infrastructure expenditure reports.

**ENQUIRIES APPLICATION**

: Only (No applications): [Recruitment.Enquiries@treasury.gov.za](mailto:Recruitment.Enquiries@treasury.gov.za)

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**CLOSING DATE**

: 17 January 2022 at 12:00 pm.

**POST 42/78** : **SENIOR POLICY ANALYST: INTERNATIONAL DEVELOPMENT CO-OPERATION REF NO: S051/2021**

Division: Budget Office (BO)

Purpose: To support the management of Official Development Assistance (ODA) to the South African Government, and promotion of sound ODA management across all sector.

**SALARY CENTRE REQUIREMENTS**

: R882 042. per annum (all-inclusive remuneration package)

: Pretoria

: A minimum National Diploma/ Degree (NQF 6 – 7) in the Economic Sciences/ Social Sciences/ Development Studies, A minimum 4 years' experience obtained in programme and portfolio management, Knowledge and experience of public policy development and implementation, Knowledge and experience

<b><u>DUTIES</u></b>	:	of developmental management and Knowledge and experience of Investment financing. Some key Outputs include: Coordination, ownership and management of ODA: Ensure the alignment of ODA to South African policies and procedures within the facilitation of ODA commitments to SA– facilitation of programming, Review and assess trends and best practices pertaining to the economic sector and update current database of all ODA funded programmes within the sector, Arrange the record keeping of meetings with donor and South African Government representatives involved in particular donor programmes. Programme delivery: Implement ODA management policies, procedures and processes (ODA Management guidelines) within the economic sector, Liaise/ negotiate with stakeholders in Public Finance, cluster/ sector, provincial and local government decision-makers and ODA co-ordinators, and relevant donors regarding the consolidation of ODA programmes, Facilitate the smooth implementation of donor-supported projects. Compliance with global ODA commitments: Involve in the ODA global debates and forums within the aid effectiveness arena, Prepare South African position papers within the aid effectiveness discourse. Strengthen the ODA knowledge base: Implement benchmarking best practices of ODA management within the sector. Alignment of ODA to budget: Invite stakeholder participation and guidance, from certain knowledgeable areas in the National Treasury to improve programming and alignment of ODA to budget, Provide a share point of information within the economic sector on the overall budget process.
<b><u>ENQUIRIES APPLICATION</u></b>	:	Only (No applications): <a href="mailto:Recruitment.Enquiries@treasury.gov.za">Recruitment.Enquiries@treasury.gov.za</a>
	:	To apply visit: <a href="https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs">https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs</a>
<b><u>CLOSING DATE</u></b>	:	17 January 2022 at 12:00 pm.
<b><u>POST 42/79</u></b>	:	<b><u>SENIOR ANALYST: RSA RETAIL BONDS REF NO: S067/2021</u></b> Division: Asset and Liability Management (ALM) Purpose: To service all the RSA Retail Bond debt redemptions and interest due including settling all government bond market related transactions and debt obligations. To maintain relations with key stakeholders to ensure successful servicing of debt.
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R882 042. per annum (all-inclusive remuneration package) Pretoria A National Diploma/ Degree (NQF 7) in Economics/ Financial Economics/ Accounting/ Business Management / Investment Management, A minimum 4 years' experience obtained in domestic capital markets, banking environment and Retail/consumer service environment, Knowledge of accounting principles and bank account reconciliations, Knowledge of the government's policy framework on bonds, savings and dissemination of interests gains, Experience interpreting and practicing integrated product and financial management principles, Experience in new product development and financial objectives, Knowledge of process re-engineering and change management, Experience in leading and supervising a team.
<b><u>DUTIES</u></b>	:	Some key Outputs include: Real time awareness of all retail bond obligations and efficient servicing of all retail bond debt obligations: Accurate and timely payment of redemptions and interest due, Implement fully effective process controls and complete workflow processes. Enhancement and maintenance an integrated Back Office system and user experience. Fully effective process controls and complete workflow process: Updated process manuals, Clear, unambiguous separation of duties, Introduction of controls and process workflow as per procedure manual and audit specifications, Implementation of controls in line with Office of Accountant General audit specifications, Provide statistics and management reports on the operations. Contribute to the developments of the domestic debt market: Serve on various market related committees, Contribute to enhancement of settlement processes, Assist other countries with their study tours on back office functions. Monitoring of Retail Bonds HEAT system: Providing excellent services to retail investors and maintaining good practices, Monitor efficiency of staff on HEAT call system, Assist in implementing systems to adhere to service level agreements, Stakeholder Engagement and Awareness: Stakeholder participation and engagements: Liaise and engage with stakeholders such as SARB, JSE,

		Banks, legal services, SAPO, front office, Address all investor related queries, Collaboration and cooperation between back and front office.
<b><u>ENQUIRIES</u></b>	:	Only (No applications): <a href="mailto:Recruitment.Enquiries@treasury.gov.za">Recruitment.Enquiries@treasury.gov.za</a>
<b><u>APPLICATION</u></b>	:	To apply visit: <a href="https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs">https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs</a>
<b><u>CLOSING DATE</u></b>	:	17 January 2022 at 12:00 pm.
<b><u>POST 42/80</u></b>	:	<b><u>DEPUTY DIRECTOR: IDMS BUILT ENVIRONMENT REF NO: S040/2021</u></b> Division: Intergovernmental Relations (IGR) Purpose: To provide expert guidance to the evaluation of bids for grants, the updating and expansion of the IDM Toolkit and related IDMS documents and processes from a built environment perspective.
<b><u>SALARY</u></b>	:	R882 042. per annum (all-inclusive remuneration package)
<b><u>CENTRE</u></b>	:	Pretoria
<b><u>REQUIREMENTS</u></b>	:	A minimum Degree is required at NQF 6-7 in Economics/Finance/Business Management/Quantity Surveying or Architecture, Desirable: Post graduate Degree. Essential: A minimum 4-6 years' experience in infrastructure delivery planning and management, Knowledge of project management, Knowledge of financial analysis and dissemination of financial data for further interrogation.
<b><u>DUTIES</u></b>	:	Some key Outputs include: Assessments of performance grant bids: Develop guidelines for Provincial Treasuries on how to assess bids in terms of all conditions stated in the Bid Policy and System in consultation with the Procurement & Contract Management, Orientate National & Provincial Treasuries and National Sector Departments in terms of guidelines, Provide the specialist guidance inputs in terms of the Technical Bid Panel to evaluate bids and provide leadership in terms of the evaluation of plans, packages, feasibility of costs, scope and norms [functional and technical norms], Document findings and recommendations in terms of bids for performance grants, Prepare inputs for the Annual Division of Revenue Act and Frameworks based on evaluated bids in terms of financial information and performance measures. Performance grants policy and system: Review, enhance and update the performance grant management policy based on changes in the institutional environment and inclusion of other sectors, Facilitate interaction and consultation with stakeholders in National Sector Departments and Provincial Treasuries in terms of the performance management grant policy framework and system in collaboration with the Deputy Director Institutional Governance, Prepare the terms of reference for the Technical Bid Evaluation Panel and establish the Technical Evaluation Panel to evaluate performance grant bids [includes plans], Design the system for the review and evaluation of bids for infrastructure performance grants, Monitor the functioning of the performance grant management system, Document Cabinet Memorandums and Progress Reports to the relevant infrastructure forums in terms of the evaluation and recommendations pertaining to infrastructure performance grants, Document funding options, revenue mobilisation options and norms and standards for inclusion in the Standard Chart of Accounts Framework. IDM Toolkit, Case Studies and IDMS Training Material: Document the expansion and improvement of the IDM Toolkit, Update the IDM Toolkit in collaboration with Institutional Governance, Institutional Development and Procurement & Contract Management. Assess case studies from a built environment specialist perspective and provide written inputs, Make inputs to the institutional assessment of the capacity of Provincial Infrastructure Units to implement the IDM Toolkit, Make inputs to the competency and capacitation framework for infrastructure unit, Analyse findings in the Auditor General reports in terms of IDMS to update the IDM Toolkit and provide inputs to the development of the competency frameworks. Infrastructure Progression Model and Site Visits/Post Project and Post Occupancy Evaluations: Participate in Moderators review panel in terms of assessing self-assessments of IDMS submitted by Provincial Departments, Review and sign-off on indicators for infrastructure plans in terms of the Infrastructure Progression Model in consultation with the National Sector Departments, Provide written inputs to the assessment of infrastructure planning, portfolio management, project management and operations/maintenance indicators as evaluated in terms of the Infrastructure Progression Model, Provide inputs to the criteria being used during site visits, post project and post occupancy evaluations, Participate in site visits, post project and post occupancy evaluations and prepare written inputs to the Directorate Provincial Infrastructure Monitoring and Oversight. Integrated long

term infrastructure planning and budgeting: Determine guidelines, norms and standards for credible infrastructure sections in Strategic Plans and Annual Performance Plans and submit to Provincial Budget Analysis, Validate assessments of Provincial Treasuries of Annual Performance Plans and User Asset Management Plans and document findings with recommendations for improvements, Document validation on the credibility of infrastructure budgets, Document inputs to the infrastructure grant formulas, nature of grants and grant frameworks.

**ENQUIRIES APPLICATION** : Only (No applications): [Recruitment.Enquiries@treasury.gov.za](mailto:Recruitment.Enquiries@treasury.gov.za)  
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**CLOSING DATE** : 17 January 2022 at 12:00 pm.

**POST 42/81** : **DEPUTY DIRECTOR: PROVINCIAL INFRASTRUCTURE REF NO: S044/2021**

Division: Intergovernmental Relations (IGR)

Purpose: To monitor infrastructure financial and non-financial performance by provinces and enforce compliance with PFMA and related infrastructure prescripts.

**SALARY** : R882 042. per annum (all-inclusive remuneration package)

**CENTRE** : Pretoria

**REQUIREMENTS** : A minimum Degree in Accounting/ Public Finance/ Financial Management/Economics/Cost and Management Accounting/Financial Information Systems disciplines, A minimum 5 years' experience obtained in infrastructure analysis, monitoring and reporting in the public sector environment, Knowledge of government financial and non-financial systems, Knowledge of the Infrastructure Reporting Model, Knowledge of public sector infrastructure, legislation and prescripts.

**DUTIES** : Some key Outputs include: Infrastructure Progression Model: Reviewed and enhanced Infrastructure Progression Model, Capacitate Provincial and National Moderators to implement the Infrastructure Progression Model in partnership with the Provincial Treasuries and the National Sector Departments, Facilitate the self-assessments and moderator review processes, Validate submission of reports on the System and liaise with provinces on outstanding reports and other relevant information, Validate completeness of information as extracted from the system, Provide feedback from stakeholders for integration, enhancement of system and processes, and recommendations for interventions. Infrastructure Budget Analysis: Conduct an analysis of first, second and final provincial budget submission on IRM and Provincial MTEC Database, Present budget findings to Senior Managers and Provincial stakeholders, Develop matrix for resolutions and recommendations that must be addressed prior tabling of final budget. Infrastructure Reviews, Legislation and Policies: Provide technical inputs for the annual review of the Division of Revenue Act and Frameworks, Provide inputs relating to Infrastructure in Terms of Reference for provincial engagements (Benchmarks, Quarterly Dialogues, Budget Visits, Site Visits), Develop best practice policy documents on infrastructure monitoring processes. Monitoring the Provincial Infrastructure financial and non-financial performance: Conduct province specific analysis of infrastructure budget and expenditure guided by PFMA and Treasury Guidelines, Prepare province specific reports using data from the infrastructure reporting model, Present findings on infrastructure analysis through feedback letters, training and related mechanisms. Contribute to Intergovernmental Coordination: Collate information for inputs in preparation of submissions for intergovernmental meetings, Participate in the intergovernmental forum meetings, including provincial budget visits, provincial budget benchmarks, Provincial Infrastructure Coordinating Meeting (PICM), Document meeting resolutions and follow up on responsibility matrix

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**CLOSING DATE** : 17 January 2022 at 12:00 pm.

**POST 42/82** : **SENIOR ECONOMIST: LOCAL GOVERNMENT BUDGET REF NO: S078/2021 (2 POSTS)**

Division: Intergovernmental Relations (IGR)



Purpose: To initiate the development of budget formats and regulations, building capacity in provincial treasuries and non-delegated municipalities in the analysis, implementation and monitoring of municipal budgets.

**SALARY**  
**CENTRE**  
**REQUIREMENTS**

: R882 042. per annum (all-inclusive remuneration package)  
: Pretoria  
: A minimum National Diploma/ Degree in Accounting, Finance/ Economics, A minimum 4 years' experience obtained in budget analysis, dissemination of financial reports, Knowledge of report writing, monitoring and evaluation of budgets, Knowledge and experience of the regulatory framework on budgets and financial management within municipalities and provinces.

**DUTIES**

: Some key Outputs include: Budget Preparation and Support: Coordinate the budget preparation processes of non-delegated municipalities in accordance with the MFMA• Monitor, assess and provide feedback on budgets and related documentation of non-delegated municipalities in alignment with the provisions of the Municipal Finance, management Act (MFMA), Arrange logistical and planning processes for budget visits to non-delegated municipalities, Advice provincial treasuries on budgets and financial management reforms in accordance with the Municipal Finance Management Act. Budget Implementation and Monitoring: Monitor service delivery and expenditure trends within municipal budgets, Provide support on budgetary and financial management to non-delegated municipalities, Initiate the follow-up on municipal budgets, Integrated Development Plans, in-year reports, service delivery and budget implementation plans, performance management plans and annual reports, Maintain a financial and service delivery database on budget reforms pertaining to the delegated municipalities, Assist with the compilation and analysis of reports on municipalities to internal and external stakeholders, i.e, DG: National Treasury, Minister of Finance, TCF, Budget Council, PCC and Cabinet. Intergovernmental Coordination: Monitor submission of financial and service delivery data for the annual IGFR, MTBPS, Budget Review and other publications, Evaluate and provide feedback on reviews and structuring of grants allocations. Financial Management Reforms: Promote effective budgeting and financial management in non-delegated municipalities, Advice non-delegated municipalities and Provincial Treasuries on in-year financial reports and verify data, Monitor In-Year Financial Reports, Annual Financial Statements and Annual Reports by non-delegated municipalities and Provincial Treasuries, Follow-up on budget and financial returns from non-delegated municipalities and ensure Council-endorsed documents, Assess the SDBIP's of non-delegated municipalities in alignment with the annual budget of non-financial targets and indicators. Stakeholder Engagement: Support municipalities with the compilation and implementation of their budgets and related documentation, Represent the National Treasury at CFO forums, Provincial Legislatures, Municipal Council meetings and stakeholder engagement, Support the implementation of performance plans and annual review of strategy, Engage municipalities and encourage them to submit MFMA support documentation timeously.

**ENQUIRIES**  
**APPLICATION**

: Only (No applications): [Recruitment.Enquiries@treasury.gov.za](mailto:Recruitment.Enquiries@treasury.gov.za)  
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**CLOSING DATE**

: 17 January 2022 at 12:00 pm.

**POST 42/83**

: **DEPUTY DIRECTOR: PROJECTS MANAGEMENT REF NO: S058/2021**  
Division: Office of the Accountant-General (OAG)  
Purpose: To maintain the transversal systems (PERSAL) in compliance with policies and procedures as required by legislation.

**SALARY**  
**CENTRE**  
**REQUIREMENTS**

: R882 042. per annum (all-inclusive remuneration package)  
: Pretoria  
: A minimum B. Degree/ National Diploma at NQF 6-7 in Project Management/ Business Management/ Information Technology. A minimum 4 years' experience obtained in a project and systems management environment, Experience in transversal systems and project management processes, Knowledge and experience of the financial and transversal framework of government.

**DUTIES**

: Some key Outputs include: Maintain Transversal Systems (PERSAL): Evaluate policy requirements and user specifications for National and Provincial Government Conduct a feasibility study on proposed projects in

determining the sustainability, estimates for costs, timelines and risks, prior to implementation, Propose timeframes for implementation of development of new functions, e.g. General Ledger, Payroll, HR, Supply Chain and Business Intelligence, Provide objectives, goals, purpose and scope for various projects, Monitor change control requirements and scope changes in order to prevent unnecessary duplications to systems / applications, Provide work-breakdown structure within a systems development life-cycle and project management principles, Integrate resource and cost plans pertaining to projects. Evaluate Policy in Alignment with system Requirements and Competencies: Conduct policy research in conjunction with stakeholders, e.g. Office of the Accountant General, CPO and DPSA, etc., Collaborate policy initiatives with other technical experts for inputs in alignment with system requirements and competencies. Enable availability of Transversal Systems (PERSAL): Provide percentage availability of the system during peak processing times, Integrate measures to enable system data recovery lost during operations downtime. Stakeholder Engagement: Develop communication circulars regarding new system functionalities, updates and implications to users, Coordinate Quarterly User Forums and Stakeholder Forums where required, Develop intervention strategies for users' empowerment on systems related changes.

**ENQUIRIES APPLICATION** : Only (No applications): [Recruitment.Enquiries@treasury.gov.za](mailto:Recruitment.Enquiries@treasury.gov.za)  
 : To apply visit:

**CLOSING DATE** : <https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs>  
 : 17 January 2022 at 12:00 pm.

**POST 42/84** : **SENIOR ANALYST: INTERNAL CONTROL SYSTEMS REF NO: S059/2021**  
 Division: Office of The Accountant-General (OAG)  
 Purpose: To conduct performance auditing/ internal control reviews in all spheres of government on a broad range of financial management and internal control systems in the Supply Chain Management of Public Procurement processes in accordance with the Standards for Professional Practice of Internal Auditing of the Institute of Internal Auditors (IIA) and other best practices

**SALARY CENTRE REQUIREMENTS** : R882 042. per annum (all-inclusive remuneration package)  
 : Pretoria  
 : A minimum National Diploma Degree (NQF 6 -7) in Commerce/ Internal Auditing/ Financial Management is required, A certification as a Certified Internal Auditor (CIA), or Post Graduate Qualification in Auditing, will be an added advantage. A minimum of 4 years' experience in the application of International Standards for Professional Practice of internal auditing and principles of performance auditing, Knowledge and experience in the application of Project Management methodologies, Background of Government Financial Systems Knowledge of the PFMA and Treasury Regulations, MFMA and its Regulations, Supply Chain Management Policies and the broader Public Service Regulatory Framework, Sound Financial Management experience.

**DUTIES** : Some key Outputs include: Performance auditing: Identify and prioritize risk areas for targeting for performance auditing/ Internal Controls Reviews. Provide inputs to the Performance auditing Internal Controls Reviews approach and methodology, Initiate the Performance auditing/ Internal Controls Reviews plan and resource requirements for a specific project on the Performance auditing / Internal Controls Reviews programme, Execute performance auditing/ Internal Controls Reviews assignments and identify findings supported by audit evidence, Develop both the performance auditing or internal control review reports on conclusion of projects, Provide a client consultation services for corrective action, Follow-up and advice on the implementation of corrective action. Internal Control Systems review: Identify significance of deficiencies on internal controls mechanisms, Recommend resolutions of internal control break-downs. Consulting services: Develop financial intelligence mechanisms as a support to clients, Provide a consulting service on per request for resolution of breakdown of financial management and internal control systems in procurement processes. Strategic Support: Provide inputs to strategic matters guiding plans and charters, Participate and contribute to the development of the risk management plan, Develop the strategy for co-sourcing activities. Knowledge Management: Index and reference audit supporting documentation and files, Provide a secured place

for evidence and exhibits, Stay abreast of new trends and tools in the auditing approach.

**ENQUIRIES APPLICATION** : Only (No applications): [Recruitment.Enquiries@treasury.gov.za](mailto:Recruitment.Enquiries@treasury.gov.za)  
To apply visit:  
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**CLOSING DATE** : 17 January 2022 at 12:00 pm.

**POST 42/85** : **SENIOR ECONOMIST: SECTORAL AND REVENUE MODELLING REF NO: S088/2021**

Division: Economic Policy (EP)

Purpose: To develop and maintain a suit of revenue and sectoral models, to analyse and forecast the performance of different sectors of the economy and the different tax revenue streams; and formulate sound policy an.

**SALARY** : R882 042. per annum (all-inclusive remuneration package)

**CENTRE** : Pretoria

**REQUIREMENTS** : A minimum Degree in Economics/ Mathematical Economics/ Econometrics, A minimum 4 years' experience in developing tax forecasting models, Experience in developing sectoral models for forecasting, Experience in interpreting and disseminating research outcomes, Knowledge and experience of policy formulation, Experience in revenue forecasting, utilising micro-sim and macro models, Knowledge of statistical instruments in analysing cross sectional data.

**DUTIES** : Some key Outputs include: Develop and maintain a suite of tax databases, SAM, and sectoral databases: Develop a database of information from various statistical sources, Review and analyse tax and sector related data, Provide sectoral and tax data and analysis to stakeholders, Develop new data sources and facilitate usage of databases by clients. Develop and maintenance suits of tax and sectoral models: Update tax revenue and sectoral models on a regular basis, Implement propose changes to tax revenue and sectoral models as required by policy questions, Assist with the development of new models and data sources; Assist with develop and improvement of the tax micro-simulation capacity within the National Treasury. Policy Analysis and Development: Create a platform for policy recommendation and consultation with stakeholders, Provide theoretically sound and well researched reports and memos that link model outcomes to specific policy questions, Develop presentations and engage with stakeholders. Forecasting: Provide tax forecast for the six major revenue streams, Assist in the provision of sectoral trends and analyse performance of different sectors.

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**CLOSING DATE** : 17 January 2022 at 12:00 pm.

**POST 42/86** : **DEPUTY DIRECTOR: ENTERPRISE RISK MANAGEMENT REF NO: S061/2021**

Division: Office of the Director-General (ODG)

Purpose: To facilitate the execution of Enterprise Risk Management (ERM) processes as a key enabler to enhance and maintain business continuity in assisting National Treasury to meet its core objectives.

**SALARY** : R744 255 per annum (all-inclusive remuneration package)

**CENTRE** : Pretoria

**REQUIREMENTS** : A National Diploma at NQF Level 6/ B Degree at NQF Level 7 in Risk Management/ Auditing/ Finance, A minimum of 4 years experience obtained in a Risk Management environment, Knowledge and experience of risk mitigation processes, Knowledge of the broader risks management, business continuity and anti-corruption guidelines and standards.

**DUTIES** : Some key Outputs include: Facilitate Enterprise-Wide Risk Assessments: Conducts risk identification, analysis and evaluation with strategic partners and business units within the National Treasury, Coordinate business continuity activities with external stakeholders and business units within the National Treasury, Administrate Anti-corruption activities within National Treasury, Facilitate the conducting of Business Impact Analysis within the NT Develop reports for presentation in governance committees. Conducts Risk Education, Training and benchmarks: Conduct: awareness sessions on risks relating to BCM and anti-corruption and initiate training to educate internal clients on ERM, BCM and Anti-corruption principles, Conduct workshops on related risk

mitigation processes for implementation within National Treasury, Conduct research and benchmarking exercises on related legislation and best practice with recognised institutions. Establish and Maintain and Improve Risk Capabilities: Analyse NT's strategic objectives and compare against risks factors, Analyse NT's audit findings and implement action plans for execution and mitigation, Analyse the loss control register and make recommendations on the improvement of the management of risk capabilities. Develop Risk Mitigation Plans for National Treasury: Enhance action plans for the identification and alignment of risks, Monitor the status of risk mitigation action plans for improvement, Develop reports on the negative and positive impact of envisaged mitigation plans.

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 17 January 2022 at 12:00 pm.

**POST 42/87** : **PROJECT MANAGER: PLANNING, MONITORING AND EVALUATION REF NO: S080/2021 (2 POSTS)**

Division: Office of The Director-General (ODG)

Purpose: To: manage planning, monitoring and evaluation of projects in National Treasury to ensure alignment of planned performance with project outcomes and compliance with regulatory frameworks. Utilising the prescribed methodologies and align with the objectives of the National Treasury and developing a culture of knowledge sharing by maintaining a web-based projects management planning and communication platform.

**SALARY CENTRE REQUIREMENTS** : R744 255 per annum (all-inclusive remuneration package)  
 : Pretoria  
 : A National Diploma/ Degree in Business Management/ Project Management. A minimum 4 years, practical experience obtained in Project Management principles and applicable methodology, Knowledge and experience of business processes, policies and procedures.

**DUTIES** : Some key Outputs include: Project Management in planning, monitoring and evaluation: Consolidate NT projects in project register with the required monitoring and evaluation criteria, Maintain the document repository for projects, generate executive dashboards and ensures that projects are reported on quarterly and annually, Manage the projects dashboards and set up project management and communication tools, Institute awareness and compliance in terms of project planning, monitoring and evaluation within the National Treasury, Monitor and evaluate project progress against quarterly and annual planning and budget schedules, Evaluate identified projects' progress and impact quarterly and annually. Project Planning: Assist in the development of the Annual Performance Plan to ensure that large projects are aligned to the Outcomes of the department, Assist in the development of Divisional Operational Plans to ensure large projects are aligned to outputs of divisions, Assist in the development of Chief Directorate Operational Plans to ensure that all projects are registered and integrated into the departmental planning processes, Assist in the quarterly and annual monitoring to ensure project monitoring alignment with the Annual Performance Report, Divisional Operational Reports and Chief Directorate Operational Reports. Project Reporting: Provide quarterly reports on project progress to Management and Audit Committee, Provide easy accessibility of information and accessible formats in compliance with knowledge management practices, Consolidate high-level project information for reporting purposes, Verify and monitor the correctness of project information in collaboration with the SPM&E monitoring process. Stakeholder engagement: Provide inputs in the development of a customised frameworks for the National Treasury, Engage stakeholders on project progress and advice on areas of improvement, Liaise with internal and external stakeholders in the enhancement of project planning, reporting and evaluation, Coordinate stakeholder engagement and feedback sessions in terms of project progress.

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 17 January 2022 at 12:00 pm.

**POST 42/88** : **DEPUTY DIRECTOR: SCM GOVERNANCE, MONITORING AND COMPLIANCE REF NO: S070/2021 (5 POSTS)**  
 Division: Office of the Chief Procurement Officer (OCPO)  
 Purpose: To develop and implement the SCM governance framework, including its design, through monitoring and evaluation of compliance and non-compliance SCM processes in the enhancement and identification of oversight and eradication of discrepancies.

**SALARY CENTRE REQUIREMENTS** : R744 255. per annum (all-inclusive remuneration package)  
 : Pretoria  
 : A relevant degree (NQF 7) qualification in Commerce/ Supply Chain Management/ Logistics/ B Com Legal, A minimum 4 years' experience obtained in the broader Governance, Monitoring and Compliance environment, Knowledge and experience of governance, monitoring and compliance processes pertaining to Supply Chain Management, Knowledge and experience of the broader public service SCM framework, Knowledge of government procurement policy analysis, evaluation of findings and the implementation thereof.

**DUTIES** : Some key Outputs include: Strategy and Policy Management: Provide inputs in to the development of a SCM GMC strategy, and frameworks implementation plan, Develop and implement policies in alignment with the SCM GMC framework as follows: client engagements for the submission of SCM GMC reports; SCM reporting criteria and schedules; provide inputs into Government Agencies for enforcement processes; manage the SCM Restricted Suppliers List; and manage SCM cases and plans databases, Provide inputs towards the development of SCM policy, norms, standards, frameworks and guidelines. Stakeholder Engagement: Engage stakeholders in the establishment and implementation of SCM GMC strategic networks for improved collaboration, accountability and transparency, Promote the compliance of SCM policies and procedures in line with prescribed regulations, Participate in litigation matters and advice on the best course of action, Initiate the improvement of SCM compliance through awareness sessions with stakeholders. Governance and Frameworks Oversight: Develop and implement measurements within the SCM legislative environment for monitoring and compliance of: application of SCM policy, regulations, norms and standards; adherence to SCM strategy and performance indicators, National supply chain risk management policy; Preferential procurement policy determinations; Pricing structures (prescribed price reference index), National contracting authorities code of conduct; and Supplier code of conduct and performance management, Develop in conjunction with stakeholders SCM data collection through: Demand Management; Procurement Planning; Acquisition Management; Strategic Sourcing; Contract Management; Logistic Management; Disposal Management; and Performance Management and Reporting, Develop SCM reporting and reviewing framework for: MTEF annual supply chain operational strategies SCM annual performance assessments and reviews, Design and maintain a SCM capability maturity assessment model pertaining to compliance, Initiate a research, design and develop platform, for: SCM compliance reviews and remedies framework; and SCM grievance and dispute resolution mechanism. Monitoring and Evaluation and Reporting: Assist with the report on Government Agencies enforcement processes, Enhance the monitoring processes and enforce compliance in conjunction with SCM Norms and Standards by conducting Bid reviews and preliminary compliance investigations, Manage the SCM Restricted Suppliers List in accordance with the Supplier Restriction Guidelines, Provide input into the development and implementation of monitoring and evaluation system on the performance of SCM governance framework, Assist with the evaluation and reporting of the SCM governance framework, and monitoring and compliance, Knowledge and Information Management: Assist with the implementation of a research platform on local and international trends, and good practices on the management of SCM governance, monitoring and compliance, Identify and recommend alternative solutions for SCM governance, monitoring and compliance, Maintain the content of SCM GMC Knowledge and Information Management platforms.

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**CLOSING DATE** : 17 January 2022 at 12:00 pm.

**POST 42/89** : **DEPUTY DIRECTOR: OD AND CHANGE MANAGEMENT REF NO: S075/2021**  
 Division: Corporate Services (CS)  
 Purpose: To advice and support on organisational effectiveness and engagement processes through enhancing teams' abilities to work cohesively in achieving common goals; operating on change enablement principles; and in so doing, promote a healthy team culture where success is celebrated and people are valued.

**SALARY CENTRE REQUIREMENTS** : R744 255. per annum (all-inclusive remuneration package)  
 : Pretoria  
 : A minimum National Diploma/ Bachelor's Degree in Human Resources Management/ Industrial and Organisational Psychology/ Human Resources Development/ Management Services, A minimum 4 years' experience obtained in an Organisational Development environment, Knowledge of systems interventions, strategic planning and facilitation, Knowledge of Organisational Development practices and other interventions, Knowledge of Job Design principles, Knowledge of Change Management, Capability Assessment and related interventions.

**DUTIES** : Some key Outputs include: Facilitate organisational develop and change management interventions: Facilitate change and transition efforts throughout the organization to ensure identified goals are achieved, Asses risks associated with various change initiatives and projects and recommend actions to manage any risks, Facilitate and implement customized change models, Initiate and facilitate transformation of leadership capacity towards world class benchmarks, Design and implement OD leadership programmes in line with industry, Maintain and update knowledge of change management theory, principles, and practices, Track and document prioritised change projects for the National Treasury, Provide organisation wide assessments about organisation health and effectiveness. Organisational culture shaping and monitoring: Deliver diversity workshops and initiatives on change enablement plans for NT, Facilitate the identification of an appropriate culture model for the National Treasury, Initiate a platform for regular climate and dipstick surveys, Facilitate sensitivity training across National Treasury divisions, Leverage cultural differences and similarities to the benefit of National Treasury, Facilitate, support and consult on endeavours to engender organisational values in National Treasury, Translate the desired culture into specific desired leadership behaviours to be understood by different target groups. Team Effectiveness: Conduct needs assessment, design processes and interventions to facilitate team building sessions and promote self-organising teams in NT, Develop and maintain an OD menu for team effectiveness interventions as component for business effectiveness, Collaborate across the HR functions to ensure convergence in purpose and execution of team effectiveness. Promote OD services: Identify and establish resources for consistent OD deliverables for the National Treasury, Develop infrastructure for integration of OD and HR projects, Market OD services across the National Treasury, Evaluate OD services and the impact on organisational effectiveness and performance improvement whilst creating key OD learning communities. OD Quality Assurance: Facilitate the formation of policies and procedures relating to organizational development and change management, Implement and monitor relevant OD policies and procedures, Keep abreast of developments in the field of organizational development and interpreting developments on research, Evaluate programs and techniques on HR practices, Evaluate the effectiveness and efficiency of service delivery and taking corrective measures for improvement. Foster strategic partnerships: Provide shadow consulting for HR practitioners Identify and quantify OD skills, Define and implement OD capacity building initiatives for HR practitioners, Measure and link key outcomes of HR with overall organisational strategy, vision, mission and goals, Assist in resolving sensitive and complex matters on the inter-relatedness between OD and other HR disciplines, Design and implement processes to deliver best integration with other HR disciplines and prioritise key interventions.

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**CLOSING DATE** : 17 January 2022 at 12:00 pm.

**POST 42/90** : **DEPUTY DIRECTOR: SECRETARIAT SERVICES REF NO: S090/2021**  
Division: Office of the Director-General (ODG)  
Purpose: To provide effective secretariat support services to the Committees and Clusters within the Office of the Director-General.

**SALARY CENTRE REQUIREMENTS** : R744 255. per annum (all-inclusive remuneration package)  
: Pretoria  
: A minimum Degree/Diploma in Public Administration/Business Administration qualification, NQF Level 7 A minimum 4 years' experience in secretariat procedures and processes Technical and professional knowledge with specific reference to knowledge of parliamentary procedures and the structure and working of a legislature Knowledge of legislative, oversight, public participation and parliamentary processes and procedures Knowledge and experience of the policy framework of working groups and their mandates.

**DUTIES** : Some key Outputs include: Project and Administrative Secretariat Support: Provide day to day secretariat administrative support, Prepare and manage meeting schedules, Coordinate logistics for onsite or virtual meetings, Prepare and disseminate required documentation (i.e. Agendas; Minutes etc) for all meetings, Support the establishment of effective administrative procedures, Organize and coordinate briefing documents and/ or presentations for any briefings which may be required, Draft required documents for financial support that are required for secretariat administration processes. Document Management and Reporting: Organise and keep records of meetings, Make inputs and draft quarterly reports on the activities of the secretariat service, Provide financial monitoring and reporting on budget performance of the secretariat services, Manage documentation related to service providers procured for secretariat services. Programme Management: Prepare documentation for annual planning and the development of work-plans for the secretariat services, Prepare budget inputs related to the function of the secretariat services, Provide budget administration related to the committees and clusters. Stakeholder Engagement: Prepare a schedules and plans related to consultations with stakeholders, Manage and coordinate logistics during the engagements with Committees and Clusters stakeholders, Manage and facilitate outreach engagements of the Committees and Clusters, Coordinate and manage documentation required (i.e. speaking notes and other knowledge products) used by the Committees and Clusters, Provide administrative support in the coordination of research within the ODG, Manage the administration of service providers contracts, including following up and ensuring timely submission of reports and required invoicing processes, Coordinate administrative activities related to stakeholder engagements.

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**CLOSING DATE** : 17 January 2022 at 12:00 pm.

**POST 42/91** : **DEPUTY DIRECTOR: PARLIAMENTARY SUPPORT REF NO: S091/2021**  
Division: Office of the Director-General (ODG)  
Purpose: To support the Parliamentary Services Office team manages and supports the National Treasury parliamentary business. This includes legislation processing in Parliament, written and oral parliamentary questions, parliamentary committee liaison and briefings, parliamentary debates and statements. The purpose of the team is also to ensure that all Parliamentary responsibilities are fulfilled and that the relevant officials are briefed and prepared for these Parliamentary commitments.

**SALARY CENTRE REQUIREMENTS** : R744 255. per annum (all-inclusive remuneration package)  
: Pretoria  
: A minimum 3-4-year Degree in Political Science/ Law/ Economics, A minimum 5 years' experience in parliamentary procedures and processes, Technical and professional knowledge with specific reference to knowledge of parliamentary procedures and the structure and working of a legislature, Knowledge of legislative, oversight, public participation and parliamentary processes and procedures, Knowledge and experience of the policy framework of working groups and their mandates, Willingness to work long hours, Valid driver's license, Experience of working to tight deadlines.

**DUTIES** : Some key Outputs include: Committee Support and Monitoring: Attend and monitor parliamentary committees relevant to the National Treasury (not only

limited to finance and appropriations committees), Liaise with committee section and Office of the Leader of Government Business regarding parliamentary committees and legislative programmes, Develop, maintain and update weekly parliamentary committee and plenary programmes, Develop and maintain a database of all committee meetings and attendance of National Treasury officials, Monitoring and liaising with the Parliamentary Committees to ensure relevant officials are kept abreast of the committee programme, Engage committee administrators on the availability of representatives from National Treasury and confirmation of their attendance to Parliamentary Committee/s, Ensure relevant documents for presentations are approved, and timeously shared with committee members, Ensure departmental officials are timeously informed about all logistical arrangements for parliamentary committee meetings and that the relevant committees receive copies of document/s proposed, Provide the parliamentary manager with detailed minutes of committee engagements after every parliamentary committee meeting and escalate updated schedules of meetings and requests to relevant officials for action, Keep abreast all activities in both the National Assembly and the National Council of Provinces. Tabling, Legislative and Research Support: Liaise with relevant departments, entities and stakeholders on due processes and procedures for statutory tabling and introduction of document/s in Parliament, Liaise with legislative divisions in the department in preparation for tabling of Bills in Parliament, Distribute documents proposed for tabling in Parliament which have a direct bearing on the functions of the National Treasury, Monitor and identifying relevant parliamentary business and trends, Research, analyse and evaluate information to ensure that the National Treasury is accurately informed about key issues in parliament, Develop and maintain current knowledge of Bills in the parliamentary system, Conduct research on Parliamentary Questions, legislation and queries related to the mandate of the National Treasury. Administrative and Team Support: Obtain and dispatch copies of documents tabled in Parliament to the relevant officials in the departments and entities, Assist with the dispatch of copies of the Annual Reports and Strategic Plans tabled in Parliament, Obtain reports tabled in Parliament by the Auditor-General and distribute to the relevant officials within the National Treasury, Obtain and dispatch documents tabled in Parliament by other Ministries, Develop, compile and maintain a detailed database of a list of legislation enacted for the Annual Report of the National Treasury, Obtain and dispatch Reports of Parliamentary Committees having a bearing on the function of the National Treasury, Obtain Minutes of the National Assembly and NCOP pertaining to the functions of the National Treasury. Communicate parliamentary working programmes to all National Treasury stakeholders• Provide the National Treasury with the necessary departmental support to enable them to meet all parliamentary obligations and any parliamentary information that might impact on their responsibilities. Client and Stakeholder Engagement: Coordinate all National Treasury Parliamentary enquiries and questions from other departments' and entities for a prompt response, Escalate all members of Parliament and officials of departments and entities concerns to the relevant officials within the National Treasury for action, Follow-up on outstanding deliverables and update stakeholders on progress of their enquiries or concerns, Frequently communicate parliamentary protocol and rules to National Treasury to ensure compliance, Liaise with various stakeholders in Parliament, especially the Office of the Leader of Government Business about the availability of the National Treasury in relation to National Assembly and National Council of Provinces matters, Liaison with members of Parliament on certain issues and advising the National Treasury and all relevant stakeholders.

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- CLOSING DATE** : 17 January 2022 at 12:00 pm.
- POST 42/92** : **POLICY ANALYST: INFRASTRUCTURE FINANCE REF NO: S055/2021**  
 Division: Budget Office (BO)  
 Purpose: To manage the infrastructure database and assist in the analysis of infrastructure projects, based on the capital planning guidelines, and to provide analytical support in the compilation of infrastructure expenditure reports and forecasts.
- SALARY** : R477 090.per annum (Remuneration package benefits exclusive)



- CENTRE REQUIREMENTS** : Pretoria  
 : A minimum Degree (NQF 7) in Economics/Finance/ Project Management/ Building Sciences, A minimum 3 years' experience obtained in infrastructural financing environment, Knowledge of the governments' infrastructural framework, and In-depth knowledge and experience of research and policy development.
- DUTIES** : Some key Outputs include: Infrastructure Database: Assist with the development and management of a database on public sector infrastructure delivery, Enhance the improvement of the integrity, content and quality of data in line with user requirements. Capital Appraisal and Evaluation: Assist with research on appropriate methodologies and parameters pertaining to project appraisal and evaluation, Provide inputs into the Capital Planning Guidelines, Assist with the evaluation process of infrastructure bids and compile evaluation reports. Budget Cycle: Assist in the update and verification of infrastructure tools for national, entities and PPPs, Respond to specialised requests from stakeholders on infrastructure expenditure, Provide inputs into the infrastructure expenditure figures and estimates for the MTBPS and Budget Review. Infrastructure Spending and Estimates: Assist in the compilation of quarterly and bi-annual infrastructure reports, Perform research to enable forecasting of the Gross Fixed Capital formation.
- ENQUIRIES APPLICATION** : Only (No applications): [Recruitment.Enquiries@treasury.gov.za](mailto:Recruitment.Enquiries@treasury.gov.za)  
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- CLOSING DATE** : 17 January 2022 at 12:00 pm.
- POST 42/93** : **ANALYST: ACCOUNTING AND INFORMATION REF NO: S064/2021**  
 Division: Asset and Liability Management (ALM)  
 Purpose: To record and account for government debt and investment transactions, ensures sufficient funds is available for honouring government debt, and maintain a data base of government guarantees.
- SALARY CENTRE REQUIREMENTS** : R477 090 per annum (Remuneration package benefits exclusive)  
 : Pretoria  
 : A minimum Degree (NQF 7) in Accounting/ Finance/ Economics, A minimum 3 years' experience obtained in a financial institution or the banking sector, Knowledge of financial information and analyses, thereof; and Knowledge of application of financial policy and their determinations.
- DUTIES** : Some key Outputs include: Annual Financial Statements (Debt and Investment): Compile a register of receipts and payments for verification and recordkeeping, Complete correct journals entries in the updating of general ledger accounts, Generate trial balances of transactions and manage suspense accounts, Provide assist in the compilation of annual financial statements. Government's Debt-Service Costs and Repayment of Maturing Debt: Request funds from the Exchequer Account and verify that sufficient funds are available to meet government's debt-service costs and repayment of maturing debt, Verify the correctness of incoming and outgoing transactions from the PMG account, Initiate the reconciliation of the PMG account against relevant accounting transactions for integrity of records, Assist with the management of the Standard Bank Debt Issuance Account. Government's Central Guarantee Register: Request accounting information from stakeholders and verify the correctness thereof, prior to implementation, Update Central Guarantee Register, Provide inputs to the National Treasury's annual financial statements. Provide inputs to the National Treasury's annual financial statements, Assist and provide inputs on guarantees' status within NT to the IMF in conjunction with the Reserve Bank, Assist and provide inputs to the annual Budget Review process on government guarantees. Maintain a database on debt statistics: Assist with cash flow statement, state debt register, reports, provision of inputs to the Budget Review process, and updating Investor relations website.
- ENQUIRIES APPLICATION** : Only (No applications): [Recruitment.Enquiries@treasury.gov.za](mailto:Recruitment.Enquiries@treasury.gov.za)  
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- CLOSING DATE** : 17 January 2022 at 12:00 pm.
- POST 42/94** : **BUDGET ANALYST: PUBLIC FINANCE REF NO: S069/2021 (4 POSTS)**  
 Division: Public Finance (PF)

Purpose: To analyse the efficiency and effectiveness of service delivery programmes, including analysing the costs and benefits of government programmes and policy proposals; advise on the fiscal and financial implications thereof, monitoring of expenditure and service delivery trends, assist in the management of Treasury's relations with stakeholders in national departments and public entities

- SALARY** : R477 090 per annum (Remuneration package benefits exclusive)  
**CENTRE** : Pretoria  
**REQUIREMENTS** : A minimum National Diploma/ B Degree is required at a NQF 6-7, and a post graduate qualification will be an added advantage in the Economic Sciences, Public Administration, Development, Public Policy or Social Policy, a minimum of 3 years' experience and knowledge of the national budget process, Knowledge of public financial management.
- DUTIES** : Some key Outputs include: Expenditure monitoring, financial management and service delivery trends analysis: Assist with the monitoring of compliance to the prescripts of the Public Finance Management Act and Treasury Regulations, Assist with the monitoring of the achievement of output targets from a variety of sources, Compile reports on expenditure analysis, reviews and evaluations as a when required. Policy analysis and support: Compile reports on the financial and fiscal implications of policy and programmes, Compile reports on the spending efficiency and effectiveness of policy and programmes, Assist in the contribution and compilation of budget documentation, eg. Medium Term Budget Policy Statement, Budget Review and Estimates of National Expenditure, Conduct research that will support policy advice and development. Provide accuracy and quality in the publication of budget information. Budgetary analysis and interpretation: Conduct analyses and provide recommendations on client departments' budget submissions, Evaluate budgets in accordance with policy and programme design, strategic business plans, and provide recommendations.
- ENQUIRIES** : Only (No applications): [Recruitment.Enquiries@treasury.gov.za](mailto:Recruitment.Enquiries@treasury.gov.za)  
**APPLICATION** : To apply visit:  
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- CLOSING DATE** : 17 January 2022 at 12:00 pm.
- POST 42/95** : **ECONOMIST: FINANCIAL STABILITY REF NO: S076/2021**  
Division: Tax and Financial Sector Policy (TFSP)  
Purpose: To assist with policy making through qualitative and quantitative I research relating to global financial stability developments.
- SALARY** : R477 090 per annum (Remuneration package benefits exclusive)  
**CENTRE** : Pretoria  
**REQUIREMENTS** : A minimum Degree (NQF 7) in in Economics/ Commerce/ Law, 3 years' experience obtained in financial economic, credit and banking analysis, Exposure to financial sector, markets, and exchange control regulation.
- DUTIES** : Some key Outputs include: Prudential regulation of bank and non-bank financial institutions: Assist in developing relationships with the FSB and South African Reserve Bank (SARB), Keep abreast of the state of health of the banking and non-banking financial system at a macro level, Assist with research on key areas of financial stability. Engage with regulators regarding financial sector regulatory developments. South Africa's participation in international forums on financial stability: Assist with the FSB domestic and global coordination mechanisms, Assist with the analysis of operations impacting on financial institutions and capital flows, and identify relevant risks. Financial markets legislative and regulatory frameworks: Conduct research of financial markets legislative and regulatory frameworks, Contribute to policy development through research of financial markets developments, trends domestic and international, Assist with stakeholder consultations, Inputs into consultation and policy papers and assist with publication, Manage stakeholder comments and responses, Review regulatory instruments and prepare for submission. Policy and Regulatory Impact: Assist with economic research, Benchmarking international best practice and trends through detailed analysis, Assist in providing inputs to policy, debates and briefing notes and prudential regulation, Prepare summaries and discussion documents for inputs.
- ENQUIRIES** : Only (No applications): [Recruitment.Enquiries@treasury.gov.za](mailto:Recruitment.Enquiries@treasury.gov.za)  
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**CLOSING DATE** : 17 January 2022 at 12:00 pm.

**POST 42/96** : **ECONOMIST: BRICS/ G20/ IMF POLICY REF NO: S095/2021**  
 Division: International and Regional Economic Policy (IREP)  
 Purpose: assist with the policy partnership in the coordination of stakeholder engagement and undertake analysis of the debates amongst associating countries on regional and global issues.

**SALARY CENTRE REQUIREMENTS** : R477 090 per annum (Remuneration package benefits exclusive)  
 : Pretoria  
 : A National Diploma/ Degree in Economics/ Political Science, A minimum 3 years' experience obtained within a development institution/ financial institution, Knowledge of policy analysis and formulation of drafting notes and Knowledge of benchmarking and research.

**DUTIES** : Some key Outputs include: Stakeholder Engagement: Assist with the coordination and compilation of briefing materials containing summary assessments of matters for the BRICS/G20/IMF forum as well as the New Development Bank, Assist with the engagement of stakeholders and the coordination process amongst policy and stakeholders, Provide updated information on relationship management, keep track of meetings, and provide inputs into draft speaking notes as well as New Development Bank Board Documents. Policy Analysis and Development: Assist with the provision of recommendations on policy issues for consideration amongst stakeholders, Identify and analyse key policy objectives in the enhancement of policy deliberations within stakeholder forums, Support the centralisation of a policy platform for analysis and dissemination of data and the role role-players in the global economy. Assistance with BRICS/ G20/ IMF Policy: Assist with the drafting of submissions and respond to correspondence pertaining to the output of stakeholders on the development of a BRICS/G20/IMF and New Development Bank, Assist with the compliance requests from domestic policy makers pertaining to progress on the stakeholder processes, Assist in the provisioning of information relating to the outputs of meetings of Finance Ministers and Central Bank governors. Benchmarking and Research: Assist with benchmarking and desk top research initiatives on policy and related issues with recognised international institutions, more specifically on the BRICS/G20/IMF Policy grouping, Assist with the consultation of stakeholders on trends and changes pertaining to the policy environment impact the BRICS/G20/IMF partnership. Assist with benchmarking exercises with other countries and stay abreast with new changes / interventions to improve collaboration with stakeholders, Assist with research to assess opportunities for improved collaboration with stakeholders.

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**CLOSING DATE** : 17 January 2022 at 12:00 pm.

**POST 42/97** : **ASSISTANT DIRECTOR: TRAINING AND SUPPORT REF NO: S056/2021**  
 Division: Office of the Accountant-General (OAG)  
 Purpose: To assist in management of the processes related to training support.

**SALARY CENTRE REQUIREMENTS** : R382 245.per annum (Remuneration package benefits exclusive)  
 : Pretoria  
 : A minimum National Diploma / B Degree at NQF 6 – 7 in Finance / Human Resource or Supply Chain Management, A minimum 3 years' experience obtained in training.

**DUTIES** : Some key Outputs include: Presentation of Courses: Present all courses assigned to the national and provincial department's users, Identify and report technical problems that might arise during the execution of duties, Identify minimum requirements for entrants and in alignment with different courses offered, Coordinate assessment reports for trainees and prepare evaluation reports for course outcomes, Maintain attendance register and report on Discrepancies. Update training materials: Develop and update training materials for allocated functional areas, Assess training database alignment with production database, Recommend changes on training materials and improvements on the system, Regularly liaising with the Development and Maintenance teams. Enable availability of Transversal System: Assist in providing percentage availability of the system during peak processing times,

		Assist in integrating measure to enable system to recover data lost during operations downtimes. Stakeholder Engagement: Assist in developing communication circulars regarding new system functionalities, updates and implications to users, Assist in coordinating Quarterly User Forums and attend other Stakeholder Forums when invited.	
<b><u>ENQUIRIES APPLICATION</u></b>	:	Only (No applications): <a href="mailto:Recruitment.Enquiries@treasury.gov.za">Recruitment.Enquiries@treasury.gov.za</a>	
	:	To apply	visit:
	:	<a href="https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs">https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs</a>	
<b><u>CLOSING DATE</u></b>	:	17 January 2022 at 12:00 pm.	
<b><u>POST 42/98</u></b>	:	<b><u>ASSISTANT DIRECTOR: PROJECTS REF NO: S057/2021</u></b>	
		Division: Office of the Accountant-General (OAG)	
		Purpose: To maintain the transversal systems in compliance with policies and procedures as required by legislation.	
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R382 245. per annum (Remuneration package benefits exclusive)	
	:	Pretoria	
	:	A National Diploma/ Bachelor's Degree in Project Management/ Business Management/ Information Technology, A minimum 3-5 years' experience obtained in a project/ business management environment, Experience in transversal systems and project management processes, and Knowledge and experience of the financial and transversal framework of government.	
<b><u>DUTIES</u></b>	:	Some key Outputs include: Maintain Transversal Systems: Evaluate policy requirements and user specifications for National and Provincial Government, Conduct feasibility studies on proposed projects in determining the sustainability, estimates for costs, timelines and risks, prior to implementation, Propose timeframes for implementation of development of new functions, e.g. General Ledger, Payroll, HR, Supply Chain and Business Intelligence, Provide objectives, goals, purpose and scope for various projects, Monitor change control requirements and scope changes in order to prevent unnecessary duplications to systems/ applications, Provide work-breakdown structure within a systems development life-cycle and project management principles, Integrate resource and cost plans pertaining to projects, Perform data fixes on behalf of User Departments. Policy Interpretation: Conduct policy research in conjunction with stakeholders, e.g. Office of the Accountant General, CPO and DPSA, etc., Collaborate policy initiatives with other technical experts and evaluate inputs in alignment with system requirements, Develop systems specifications to enhance and enable policy implementation through the systems, Interpret policy requirements in alignment with system competencies. Enable availability of Transversal System: Assist in providing percentage availability of the system during peak processing times, Assist in integrating measure to enable system to recover data lost during operations downtimes. Stakeholder Engagement: Assist in developing communication circulars regarding new system functionalities, updates and implications to users, Assist in coordinating Quarterly User Forums and attend other Stakeholder Forums when invited, Assist in develop intervention strategies and assist users when requested.	
<b><u>ENQUIRIES APPLICATION</u></b>	:	Only (No applications): <a href="mailto:Recruitment.Enquiries@treasury.gov.za">Recruitment.Enquiries@treasury.gov.za</a>	
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<b><u>CLOSING DATE</u></b>	:	17 January 2022 at 12:00 pm.	
<b><u>POST 42/99</u></b>	:	<b><u>ASSISTANT DIRECTOR: CORPORATE LAW REF NO: S060/2021</u></b>	
		Division: Office of the Director-General (ODG)	
		Purpose: Recommend a position on legal issues and provide legal advice to the National Treasury and the Minister of Finance.	
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R382 245 per annum (Remuneration package benefits exclusive)	
	:	Pretoria	
	:	An LLB degree or equivalent degree with admission as an Attorney, A minimum 3 years' experience in providing written and verbal legal advice/ opinion and in general rendering services and performing the functions of a corporate law advisor, Knowledge of Constitutional and Administrative law and relevant legislative framework, A valid driver's license, Applied strategic capability, Drafting and research skills, Strategic and analytical thinking, People management skills, Computer literacy.	

**DUTIES** : Some key Outputs include: Domestic and International contracts and legal instruments: Conduct and research and provide effective and efficient legal advice, Draft, negotiate and review contracts and other legal instruments on behalf of the National Treasury and the Minister of Finance. Contract management and administration: Record all new instructions accurately and ensure that all records are easily accessible, Maintain a register of standardized templates Assist with the development of a policy document / framework to govern contract management within the National Treasury, Maintain a register of standardized templates. Client relationship management: Consult with clients and provide legal advice on various legal issues and recommend corrective measures. Professional Legal Assistance: Analyse specific legal problems and assist in the development of appropriate solutions and strategies Provide legal support in respect of any projects that may have legal implications.

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**CLOSING DATE** : 17 January 2022 at 12:00 pm.

**POST 42/100** : **ASSISTANT DIRECTOR: IT AUDIT REF NO: S079/2021**  
Division: Office of the Director-General (ODG)  
Purpose: To provide innovative, business processes and internal control review pertaining to good corporate governance in National Treasury

**SALARY CENTRE REQUIREMENTS** : R382 245. per annum (Remuneration package benefits exclusive)  
: Pretoria  
: A minimum National Diploma/ B. Degree at NQF6-7 in Auditing/ Accounting/ Internal Auditing/ Computer Audit, A minimum 3 years' experience obtained in an Internal Auditing environment, Studying towards CISA, Knowledge and experience of the PFMA, Treasury Regulations and Public Service Regulatory Framework and Standards for the Professional Practice of Internal Auditing.

**DUTIES** : Some key Outputs include: Plan own activities and assist with the project planning: Maintain own personal time record, Manage own task allocation and time budget, Assist supervisor with the preparation of the analytical review of financial data Collate the relevant data. Document information and transaction flow: Understand all aspects of the audit area with respect to financial and management information flows, policies and procedures and compliance with relevant statutes, Identify auditable processes within the department, Follow information flows from initiation to recording in the management accounts Record the information on flow chart or system description. Identify systems risk and controls of the department and perform audit testing: Analyse risk associated with each applicable process, Identify critical control points in a system, Quantify consequences of a break-down in a control, Conduct a preliminary evaluation of the controls, Perform compliance tests (tests of the operation controls), Adopt appropriate statistical sample as designed by the supervisor and using audit software to extract relevant data, Prepare a risk and control matrix, Perform audit test as per programme prepared from the risk and control matrix, Document test results on working papers, Evaluate testing results; develop effective control environment and assist with the preparation of draft report: Conclude on all working papers and ensure working papers are in accordance with auditing standards and unit's methodology, Prepare recommendations for the improvement of procedures and controls, Extrapolate (if need be) impact of error on sampled population, Draft a draft of Internal Audit report identified during field work, Ensure that there is a smooth flow of communication both oral and written within the unit and with auditees, Assisting in performing follow-up audits. Performs ad hoc audits/projects and assist with supervision of work performed by less experienced staff: Conduct projects as instructed by Deputy Director/Director, Contribute recommendations for the drafting of the report, Provide on the job training where a project has been delegated to you by your relevant supervisor, Delegate work where necessary. Knowledge management: Ensure that all manual and electronic filing within your area complies with NT policy and are maintained on a daily basis, Ensure compliance at all times with the clean desk policy.

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**CLOSING DATE** : 17 January 2022 at 12:00 pm.

**POST 42/101** : **ASSISTANT MANAGER: BIDS MANAGEMENT REF NO: S092/2021**  
 Division: Corporate Services (CS)  
 Purpose: To provide assistance with the administration and logistics of Bids Management in the Supply Chain Management environment in compliance with prescribes and procedures.

**SALARY CENTRE REQUIREMENTS** : R382 245. per annum (Remuneration package benefits exclusive)  
 : Pretoria  
 : A minimum National Diploma/ Degree at (NQF 6-7) in Logistics/ Procurement, A minimum 3 years' experience obtained in a Supply Chain Management environment, Knowledge and experience of Bids Management, Knowledge and experience of the Supply Chain Framework, policies and procedures.

**DUTIES** : Some key Outputs include: Compliance to Bids prescribes and procedures: Provide a platform for Bids management in compliance with prescribes and procedures, Verify specifications/ terms of references and evaluation criteria in the quality assurance of documents before placement of bids for advertising in the government tender bulletin or website, Develop a project plan on committed goods and services to track user's deadlines on requests submitted, Compile memos for Bids adjudication committee and for DG's approval, Manage the submission of correct information for publication in media, Initiate and oversee the invitation process and evaluation of request for proposals from R30 000 and above in terms of the PPPFA, Submit documents of suppliers of companies for verification and screening, Establish pre-qualification process after closing of the bids in line with the special conditions of contract and invite Bid Evaluation Meetings with relevant users. Management of Bid Committees: Attend Sub-bid Committee meetings to guide and provide advice on stakeholders on the procedures as outlined in SCM Policy, PFMA Treasury Regulations, PPPFA and Practice Notes from pertaining to the National Treasury, Responding to clients' and other stakeholders' queries before, during and after the bid has been submitted, Assessing and addressing the technical risks relating to the bid being worked on, Compile MEMOs for Bids Adjudication Committee and for DG's approval. Communication to stakeholders: Develop processes pertaining to bids management information session to make stakeholders aware of the latest developments in the Bids Management environment, Conduct briefing sessions with all perspective bidders as pertaining to bids specification and documents, Prepare and issue letters to successful and unsuccessful bidders. Client Support: Advice clients on the compilation of terms of reference, specifications and evaluation criteria of Bids, Interact and co-operate with all members of the organisation providing guidance on legislation, Conduct specification sessions for completion of Terms of Reference.

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**CLOSING DATE** : 17 January 2022 at 12:00 pm.

**POST 42/102** : **ASSISTANT MANAGER: SOURCING REF NO: S093/2021**  
 Division: Corporate Services (CS)  
 Purpose: To support the strategic sourcing process by gathering relevant data, analyse category of goods, suppliers on spend breakdowns and contract administration.

**SALARY CENTRE REQUIREMENTS** : R382 245 per annum (Remuneration package benefits exclusive)  
 : Pretoria  
 : A minimum National Diploma/ Degree at (NQF 6 - 7) in Public Administration/ Business Management/ Supply Chain Management, A minimum 3 years' experience obtained in the procurement environment specialising in the sourcing processes, Knowledge of Supply Chain Framework, policy and procedures.

**DUTIES** : Some key Outputs include: Strategic Sourcing: Initiate the collection and analyses of sourcing and category data for the National Treasury, Assist in the development and implementation of sourcing strategies, Contribute to data collection and analysis of category of suppliers, Reporting on variances of collected data on monthly and quarterly basis. Research and Market Analyses: Research and analyse market and industry data for identification of business gaps and opportunities for expansion, Analysis industry trends and evolving technology to proactively identify supply base issues to minimise risk, protect

continuity of supply, and utilise emerging opportunity, Consult stakeholders and determine the different comparable supplier specific service offerings and requirements based on the broader National business plans, Define current and potential supply basis and identify future entrants in the market place. Bids and Demand Management: Consolidate demand and procurement plans across categories, Negotiating better contracts with existing suppliers as well as sourcing new suppliers, Lead department to develop forecasts for future demand and place orders in a timely fashion based upon vendor lead-time, Develop a supplier management program with key suppliers including metrics, performance goals and improvement initiatives. Sourcing: Develop, implement and monitor performance measures signifying value and prompt supplier response, Develop and implement sourcing and supplier selection strategy domestically, Develop, track and report savings, spending compliances and variances, and escalate feedback to stakeholders.

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 : 17 January 2022 at 12:00 pm.

**POST 42/103** : **SUPPLY CHAIN RECEIPT AND INVENTORY COORDINATOR REF NO: S072/2021**  
 Division: Corporate Services (CS)  
 Purpose: To co-ordinate the receipt and distribution of goods and services in line with policies and procedures of the Supply Chain Management.

**SALARY CENTRE REQUIREMENTS** : R321 543. per annum (Remuneration package benefits exclusive)  
 : Pretoria  
 : A relevant National Diploma (NQF 6) in Procurement/ Logistics, A minimum 2 years' experience in the procedure of goods and Inventory Management, Knowledge of the Supply Chain Framework in the Public Service and other related policies and procedures, Experience in the operation of the LOGIS system.

**DUTIES** : Some key Outputs include: Deliveries, receipting and suppliers: Monitor all commitments on orders of goods and keep record of expected deliveries, Calculate and categories all inbound goods and authenticate the receipts in accordance with the delivery notes, Perform quality assurance pertaining to received goods and report any damages and discrepancies with delivery notes, Keep goods register for verification of goods received and record purposes, Fast-track relevant documentation from suppliers in line with the storage and procurement of goods to stakeholders. Handling and safekeeping of goods: Communicate the co-ordination of buyer returns, rejections with appropriate written motivation, Mark all received equipment with a distinctable barcodes labelling equipment, Ensure configuration of equipment is done prior to delivery of equipment, Collaborate with stakeholders, Financial Accounting unit by submitting documents and notifications timeously for prompt settlement of accounts. Requisitions and Issue of stock: Receive all requisitions requests from stakeholders register on the system for record purposes, Liaise with clients on the completion of requisitions for replenishment of stock, Verify issued supplies and compare against shelf items for correctness, Verify all confirmed delivered goods with the order and other paper work prior to delivery, Issue all stock out on the system and verify with supporting documents prior to deliveries. Stock assessment and verification: Verify and count the physical inventory items against requests to determine stock levels, Confirm computations against issued stock and compare and calculate received supplies, Investigates and reports reasons for discrepancy errors in computation or Count of stock levels, Propose and implement corrective measures to circumvent oversights.

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 : 17 January 2022 at 12:00 pm.

**POST 42/** : **SOURCING ADMINISTRATOR REF NO: S073/2021**  
 Division: Corporate Services (CS)  
 Purpose: To execute the requisition process and liaise relevant identified suppliers on the alignment and compliance pertaining to agreed SLA's.

**SALARY CENTRE REQUIREMENTS** : R321 543. per annum (Remuneration package benefits exclusive)  
 : Pretoria  
 : A minimum National Diploma/ B Degree is required at a NQF 6-7 in Procurement/ Logistics/ Supply Chain Management, A minimum 2 years' experience obtained in a Supply Chain Management environment, Knowledge of the functionality of Supply Chain Management and financial systems (e.g. LOGIS/ BAS), Knowledge of the Supply Chain Management policies and procedures.

**DUTIES** : Some key Outputs include: Verify validity of requests for quotations: Execute purchase orders from approved requisitions and liaise with suppliers on orders and ensure specifications are understood by suppliers, Liaise with contract/ supplier to complete requisitions in accordance with approved Sourcing & Procurement prescribes, Review and verify supporting documentation for correctness, Amend proposal on confirmation of stakeholders. Advice Proposals on the Procurement System: Publish request for quotation, review received quotes, capture surrogate quotes and evaluate, Review and verify supporting documentation for correctness prior to advice on system, Amend or cancel request for proposals on the system on confirmation of stakeholders. Initiate creation of orders on system: Receive spot buy request and analyse spot buys specification and business criticality, Align and adhere to budget allocations and execute regular reviews to determine if costs were spending properly, Verify supporting documentation of order request prior to approval and cancel, maintain or amend orders on system where discrepancies have been detected. Invoice distribution and clarification: Initiate the validation of invoices for relevance when liaising with stakeholders in confirming the accuracy of orders, Liaise with suppliers on outstanding or late deliveries of goods and determine actual dates, Collaborate with stakeholders to resolve issues with invoices, damaged goods and shipment dates for specified items, Develop and implement measurements to monitor performance of suppliers against contract terms and conditions.

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**CLOSING DATE** : 17 January 2022 at 12:00 pm.

**POST 42/104** : **COMMUNICATION OFFICER: MEDIA AND EXTERNAL COMMUNICATIONS REF NO: S089/2021**  
 Division: Office of the Director-General (ODG)  
 Purpose: To provide support in implementing the National Treasury's external Communication Strategy.

**SALARY CENTRE REQUIREMENTS** : R321 543. per annum (Remuneration package benefits exclusive)  
 : Pretoria  
 : A minimum Bachelor's Degree in Communication/Public Relations or related fields, A minimum 1-2 years' experience in Media/Communications environment.

**DUTIES** : Some key Outputs include: Media management, monitoring and analysis: Keep superiors abreast with developments in the financial and economic sectors, paying attention to media coverage of the NT, and make recommendations which NT officials should take to remedy negative coverage in the media, Arrange, coordinate, and oversee media briefings and media workshops. Record media briefing proceedings, Conduct research on key issues that impact on the NT. This content can be used as speaking notes for officials or be used in media statements, Co-ordinate requests for interviews for the Minister, Deputy Minister, the Director-General and senior Treasury officials, Accompany NT officials to media interviews in order to offer media support to them and protect them from door-stop interviews by the media, Prepare briefing notes for NT officials where necessary, Compile weekly media query reports to help assess the issues that NT had to deal with during a particular week and how communication on those issues was done, Distribute statements to the media and request IT to upload these on the NT website, Update the media database every three months by phoning and emailing media houses to check who has left and who has joined their newsrooms, particularly journalists that report on the NT, Interact with different Divisions to source information that needs to be communicated to the public, Monitor the media email, direct emailed media queries to the relevant divisions for answers, verify the content and clean up the grammar, and ensure that it is



accurate and has gone through all the internal approval processes before issuing response back to the journalists, Identify opportunities for positive media coverage on divisions' work and put together communications plans, approach newspapers, radio and TV to secure interview slots, Promote the NT's brand and its range of activities through pro-actively crafting newsworthy messages to be sent to the media on a regular basis, Source the Parliamentary programme for NT in order to keep up with appearances by the department before Parliamentary committees, to help with monitoring of the department's coverage in the media. External Communications: Assist with the implementation of a communications strategy for the NT, Organise workshops for external stakeholders, such as media or interest groups whenever NT has new legislation, to raise awareness on the work of the NT, Assist in arranging and conducting regular and special media interaction, including editorial visits, taped and live interviews, Liaise with GCIS and other government communication structures, and represent the Department/Ministry in other inter-governmental for a, Assist with the co-ordination of editing of various departmental publications including the strategic plan, annual performance plan, annual report, and budget related documents. Engage IT to ensure that all media statements and speeches are uploaded on the NT website for external stakeholders. Communications Projects: Provide logistical support in key NT projects/programmes such as the Budget, Budget outreaches, Budget Vote, MTBPS, and Corporate Social Responsibility programmes, Draft Communication plans for key projects such as Budget and MTBPS. Social Media: Develop content that can be used to design social media banners and infographics. Upload approved content on National Treasury social media sites such as Facebook, Twitter and YouTube. Livestream on social media, sessions where Minister, Deputy Minister, Director-General and NT EXCO are presenting.

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- CLOSING DATE** : 17 January 2022 at 12:00 pm.
- POST 42/105** : **SENIOR SECURITY OFFICER REF NO: S074/2021 (2 POSTS)**  
 Division: Corporate Services (CS)  
 Purpose: To ensure the safeguarding and protection of lives, property and information within the premises of the National Treasury by conducting access control, internal and exit control.
- SALARY** : R176 310. per annum (Remuneration package benefits exclusive)
- CENTRE** : Pretoria
- REQUIREMENTS** : A minimum Senior Certificate at NQF 4 (Grade 12), coupled with a Security Officers Board/ PSIRA Grade A certification, The following will be an added advantage: Fire Prevention and Fire Fighting Certificate, First Aid Certificate, A valid code B driver's license, Minimum 3 years' experience in the Physical Security, Knowledge of Minimum Information Security Standards, Knowledge of Fire Arms Control Act, Protection of Information Act, Control of Access to Premises and Vehicles Act, Trespass Act and Occupational Health and Safety Act.
- DUTIES** : Some key Outputs include: Physical security functions: Compile, implement and manage shift plans. Management of posting sheet, Supervise personnel of a private security company contracted to the National Treasury, Perform duties as a shift leader, Implement access control policy and procedures, Arrange escorts of employees between National Treasury buildings, Facilitate the escorting of visitors in the building, Implement asset control system, Monitor removal permits completed by employees, Enforce key control procedures and ensure proper maintenance of records, Conduct inspections in the building, Ensure implementation of access control in official NT parking areas. Control room functions: Perform security surveillance and monitoring duties in the control room, Assign access cards to employees and visitors, Draw access report from the Electronic Security System, Submit the Quality Assurance report after every shift worked, Identify access control breaches and report to management, To liaise with National Treasury employees on behalf of Security Management unit. Health and Safety: Identify and investigate health and safety deficiencies and report to ASD: Physical Security Operations, Act as Chief Contingency Officer until the arrival of the relevant person during emergencies, Inspect security and fire equipment daily and ensure that they

are in good condition, Participate in emergency evacuations and drills, Provide first aid assistance to NT employees and visitors General Operational Administration: Management of registers at access points, Ensure accurate filing of removal permits, Enforce the Service Level Agreement concluded between NT and the Private Security Company, Address parades during shifts.

**ENQUIRIES**  
**APPLICATION**

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: 17 January 2022 at 12:00 pm.

**CLOSING DATE**