

## DEPARTMENT OF WATER AND SANITATION

**CLOSING DATE** : 20 December 2021

**NOTE** : Interested applicants must submit their applications for employment to the e-mail address specified on each post. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitations website, under career opportunities or the DPSSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV as well as copies of qualifications, identity document and a valid driver's license (where applicable) which need not to be certified when applying for a post. Original/certified copies must be produced by only shortlisted candidates during the interview date. All required information on Form Z83 must be provided. Failure to complete or disclose all required information will automatically disqualify the applicant. All documents must be submitted in one email in a PDF format. The attachment/s, may not exceed 5mb) Subject title on the email must clearly display the reference number of the post applied for. Applicants should forward applications to the correct email address of the post as wrong emailed applications will not be considered. No late, applications will be accepted. A SAQA evaluation certificate must accompany foreign qualification/s. Applications that do not comply with the above mentioned requirements will not be considered. \*All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of government is required prior to the appointment. (Individuals who have completed the course already, and who are therefore in possession of a certificate are welcome to submit such, however it is not required that an applicant submit such when applying for the post prior to the closing date. The link for the completion of the course for the certificate for the pre-entry into SMS can be found on <http://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin. The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within two (2) months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

## MANAGEMENT ECHELON

**POST 43/106** : **CHIEF FINANCIAL OFFICER REF NO 201221/17**  
Branch: Finance Main Account

**SALARY** : R1 521 591 per annum, (An all-inclusive remuneration package) consisting of a basic salary (70% of the total remuneration package), State's contribution to the Government Employees Pension Fund (13% of basic salary) and a flexible portion that may be structured in terms of applicable rules and guidelines.

**CENTRE** : Pretoria Head Office

**REQUIREMENTS** : A relevant Bachelor Degree (NQF level 7) qualification as well as a postgraduate qualification (NQF level 8) in Finance or related areas. Professional certification in Finance/Supply Chain environment (CA/CIMA/SCCA/CPA/CIPS) will be an added advantage. Eight (8) - ten (10) years' experience at a senior management level of which at least five (5) years should be in the financial environment. Knowledge and experience of GRAP/GAAP, the Public Finance Management Act 1 of 1999 (PFMA), Treasury Regulations, Medium Term Expenditure Framework (MTEF), as well as corporate governance. Knowledge of financial management, contract management, supply chain management and budgeting principles. Knowledge

**DUTIES**

and understanding of the core business of the Department of Water and Sanitation will be an added advantage.

: The successful candidate will be responsible for supporting the Director-General (Accounting Officer) and other senior managers in the execution of their functions in terms of the Public Finance Management Act, 1999 and the Treasury Regulations. It will be expected of the incumbent to manage the financial- and supply chain management functions of the Department and to ensure sound financial management in the Department. Specific focus areas will include but not limited to the following: Establish and maintain appropriate systems (analytical tools, information systems and models or projections of cost behaviour) and policies to ensure effective and efficient management of resources. Ensure an appropriate supply chain management system which is fair, equitable, transparent, competitive and cost effective. Ensure the effective, efficient, economical and transparent use of the resources of the department. Take effective and appropriate steps to collect all money due to the department, prevent unauthorised, irregular and fruitless and wasteful expenditure. Ensure proper management of the assets (including the safeguarding and the maintenance thereof) and the liabilities of the department. Settle all contractual obligations and pay all money owing, including inter-governmental claims, within the prescribed or agreed period. Ensure compliance by the department with the provisions of the PFMA. Ensure that expenditure of the department is in accordance with the vote of the department and the main divisions within the vote. Ensuring that full and proper records of the financial affairs of the department are kept (including preparation of financial statements for each financial year). Formulate creative solutions to enhance cost effectiveness and efficiency in the delivery of the services and the administration of the Department. Advise the Director-General pertaining to matters that have strategic and financial implications. Liaise with the relevant role players in the financial environment regarding transverse financial matters. Overseeing the management of financial- and human resources of the Office of the CFO.

**ENQUIRIES  
APPLICATIONS**

: Mr. C Greve Tel No. (012) 336 8402  
: Head Office (Pretoria): Please email your application quoting the relevant reference number on the subject line to [Recruitment.DDG@dws.gov.za](mailto:Recruitment.DDG@dws.gov.za) For Attention: Dr. M Ramsing

**OTHER POSTS**

**POST 43/107**

: **CHIEF ARTISAN CIVIL REF NO 201221/01**  
Branch: Infrastructure Management Central Operations

**SALARY  
CENTRE  
REQUIREMENTS**

: R392 283 per annum (OSD)  
: Vanderkloof Dam  
: An Appropriate Trade Test Certificate. Ten (10) years post-qualification experience as an Artisan/Artisan Foreman (Civil). A Valid driver's license (Attach a copy). Practical experience gathered on Civil Engineering maintenance work of pump stations or Government Water Schemes will be an added advantage. Project Management skills. Good writing and verbal communications skills. Technical report writing skills. Ability to read and interpret manufacturing drawings. Computer literacy preferably in MS Word, MS Excel, MS PowerPoint, MS Outlook). Good leadership qualities. Proven experience and knowledge in relation to Human Resource Management. Knowledge of procurement policies and procedures in the public sector will be an added advantage. Proven knowledge of the Occupational Health and Safety Act.

**DUTIES**

: Manage all aspects of technical designs, production, operation, and Maintenance services of infrastructure (dams, reservoirs, pump stations and pipelines, Office buildings, houses, Workshops) and machinery. Management of Artisan Technical Services. Perform administrative and related functions for the component. Management of Financial Services. Supervise and mentor staff. Inspect equipment for technical faults and repair according to standards. Service equipment according to schedule. Ensure quality assurance in line with specifications. Ensure adherence to safety standards, requirements, and regulations. Implement planned maintenance and update maintenance logbooks. Manage, coordinate the Civil Engineering teams and Maintenance Plan projects and other routine maintenance work and compile, and submit

- reports as required. Continuous individual development to keep up with new technologies and procedures.
- ENQUIRIES** : Mr S Nkonka, Tel No. (053) 664 9402
- APPLICATIONS** : Central Operation (Vanderkloof Dam) Please email your application quoting the relevant reference number on the subject line to [cacvk@dws.gov.za](mailto:cacvk@dws.gov.za) For Attention: Ms Maloka / Mr J Wilson
- POST 43/108** : **ASSISTANT DIRECTOR: COMPLIANCE AND OVERSIGHT REF NO 201221/02**  
Branch Provincial Coordination and International Cooperation Northern Cape
- SALARY** : R382 245 per annum, (level 9)
- CENTRE** : Kimberley
- REQUIREMENTS** : A Degree/Advance Diploma in Audit or Risk Management (NQF7). Three (3) to five (5) years' experience in auditing. Ability to think strategically. Excellent communication skills. A sound understanding of Enterprise Risk Management (ERM) principles and philosophy. Sound understanding of Auditing principles and philosophy. Excellent facilitation skills. Able to organise and motivate others, who in many cases may be in senior position. Extensive knowledge of computerized, financial and business systems. Sound understanding of PFMA, Treasury Regulations and Corporate Governance issues. Sound understanding of the framework for strategic plan and annual performance plan. Computer literacy in Microsoft Office suite. Leadership skills. Sound understanding of investigation skills. Sound understanding of Anti-corruption strategy and fraud prevention measures. Leadership, project management, strategic support, capability, programme and project management skills. Financial management and change management. Service delivery innovation (SDI). Valid driver's license is essential. (Attach a copy).
- DUTIES** : Perform enterprise risk management. Perform regular inspections on both Main and Trading account. Perform preliminary investigations. Co-ordination of internal and external audits on both Main and Trading account. People Management. Assess the control environment, risk management and governance processes of the department. Plan the audit projects. Develop adequate audit programmes. Document all findings on the standard audit working papers. Compile audit reports. Perform follow-up reviews to ensure that agreed action plans have been implemented. Identify risk and suggest corrective measures. Monitor expenditure against budget allocation. Maintain updated signature specimens of authorised signatories. Build relationships with external auditors and other assurance providers. Special investigations, Inspection and audit co-ordination.
- ENQUIRIES** : Ms I Lekalake Tel No: (053) 830 8800
- APPLICATIONS** : Northern Cape (Kimberley) Please email your application quoting the relevant reference number to [ncrecruitment@dws.gov.za](mailto:ncrecruitment@dws.gov.za) For Attention: Ms C Du Plessis
- POST 43/109** : **ARTISAN FOREMAN (GRADE A): (FITTER AND TURNER) REF NO 201221/03**  
Branch: Infrastructure Management Central Operations
- SALARY** : R308 826 per annum (OSD)
- CENTRE** : Jericho Dam (Usutu River)
- REQUIREMENTS** : Appropriate Trade Test Certificate. Five (5) years post-qualification experience as an Artisan. A driver's licence (Attach copies). Team leadership. Knowledge of technical analysis, computer-aided applications, legal compliance, technical report writing and production, process knowledge and skills. Problem solving and analytical decision making, teamwork and analytical skills. Creativity, self-management, customer focus and responsiveness. Communication skills both (verbal and written) and computer literacy. Planning and organising skills. Conflict management. Ability to work independently and under pressure. Knowledge of Occupational Health and Safety Act, PMDS and PFMA. Drawing skills and ability to read drawings. Candidates may be required to complete a practical and theoretical test. Willingness to travel.
- DUTIES** : Maintenance of bulk raw water infrastructure (dams, reservoirs, pump stations and pipelines) and machinery. Inspect equipment for technical faults and repair according to standards. Service equipment according to schedule. Ensure quality assurance in line with specifications. Ensure adherence to safety standards, requirements, and regulations. Implement planned maintenance

and update maintenance logbooks. Compile and submit reports as required. Supervise and mentor staff. Continuous individual development to keep up with new technologies and procedures.

**ENQUIRIES** : Mr M.J Kgwedi Tel No: (017) 846 6000  
**APPLICATIONS** : Central Operations (Usutu River) Please email your application quoting the relevant reference number on the subject line to [arfftur@dws.gov.za](mailto:arfftur@dws.gov.za) For Attention: Ms Thomo K

**POST 43/110** : **ARTISAN FOREMAN (GRADE A-B): ELECTRICAL REF NO 201221/04 (X2 POSTS)**  
Branch: Infrastructure Management Central Operations

**SALARY** : R308 826 per annum (OSD)  
**CENTRE** : Usutu River  
**REQUIREMENTS** : Appropriate Electrical Trade Test certificate. Five (5) years post qualification experience as an Artisan. A valid driver's license(Attach copies). Knowledge of technical analysis, computer-aided applications, legal compliance, technical report writing and production, process knowledge and skills. Problem solving and analytical decision making, teamwork and analytical skills. Creativity, self-management, customer focus and responsiveness. Communication skills both (verbal and written) and computer literacy. Planning and organising skills. Conflict management. Ability to work independently and under pressure. Knowledge of Occupational Health and Safety Act, PMDS and PFMA. Drawing skills and ability to read drawings

**DUTIES** : Maintenance of bulk raw water infrastructure (dams, reservoirs, departmental houses, pump stations and pipelines) and machinery. Electrical maintenance and inspections of cathodic protection (TRUs). Inspect equipment for technical faults and repair according to standards. Service equipment according to schedule. Fault diagnosis on SCADA/PLC and telemetry systems. Ensure quality assurance in line with specifications. Ensure adherence to safety standards, requirements, and regulations. Implement planned maintenance and update maintenance logbooks. Compile and submit reports as required. Supervise and mentor staff. Continuous individual development to keep up with new technologies and procedures. Ability to work independently as well as in a team and ability to work long hours and perform well under pressure. Candidates may be required to complete a practical and theoretical test.

**ENQUIRIES** : Mr A.P Maphanga Tel No. (017) 846 6000  
**APPLICATIONS** : Central Operations (Usutu River) Please email your application quoting the relevant reference number on the subject line to [arfeur@dws.gov.za](mailto:arfeur@dws.gov.za) For Attention: Ms Thomo K

**POST 43/111** : **ARTISAN PRODUCTION (GRADE A - C): ELECTRICAL REF NO 201221/05**  
Branch: Infrastructure Management Central Operations

**SALARY** : R193 512 – R329 580 per annum (OSD) (Offer based on proven years of experience)

**CENTRE** : Usutu River (Jericho Dam)  
**REQUIREMENTS** : Appropriate Electrical Trade Test certificate. A valid driver's license (Attach copies). Ability to work in a team. Experience of production process and skills serve as added advantage. Technical report writing skills. Experience of Occupational Health and Safety Act will serve as added advantage. Computer aided technical applications and computer literacy. Good communication skills. Technical analysis and problem-solving skills. Willingness to travel and ability to work long hours, perform standby duties and perform well under pressure. Candidates may be required to complete a practical and theoretical test.

**DUTIES** : Maintenance of electrical installations in various dams, reservoirs, departmental houses, pump stations, machinery, repeater stations, dam walls and pipelines. Electrical maintenance and inspections of cathodic protection (TRUs). Inspect equipment for technical faults and repair according to standards. Service equipment according to schedule. Ensure quality assurance in line with specifications. Ensure adherence to safety standards, requirements, and regulations. Implement planned maintenance and update maintenance logbooks. Compile and submit reports as required. Individual / personal development to keep up with new technologies. Compile and submits technical reports. Keep and maintain job records/ register and supervise and mentor staff.

**ENQUIRIES** : Mr A.P Maphanga Tel No. (017) 846 6000

**APPLICATIONS** : Central Operation (Pretoria) Please email your application quoting the relevant reference number on the subject line to [arpeur@dws.gov.za](mailto:arpeur@dws.gov.za) For Attention: Ms Thomo K

**POST 43/112** : **ADMINISTRATION CLERK PROVISIONING REF NO 201221/06 (X2 POSTS)**  
Branch: Infrastructure Management Central Operations

**SALARY CENTRE REQUIREMENTS** : R176 310 per annum (Level 5)  
: Vanderkloof Dam  
: A Senior / Grade 12 certificate. One (1) to (2) two years' experience in Supply Chain Management will serve as an added advantage. Computer literacy (MS Word, excel and power point). Knowledge and experience in procurement administrative procedures Knowledge of financial legislation. A valid driver's license will serve as an added advantage. Knowledge of basic financial operating systems (PERSAL, SAP etc). Basic financial management and knowledge of PFMA and Supply Chain Management Regulations. Knowledge and understanding of the legislative framework governing the public services. Knowledge of working procedures in terms of working environment. Interpersonal relations, flexibility and teamwork. Basic knowledge of problem solving and analysis. People and diversity management. Client orientation and customer focus. Good communication skill (both verbal and written). Accountability and ethical conduct

**DUTIES** : Render effective procurement of goods and services, Coordination of Demand Management Plans (DMP). Ensure that all procurement is in line with DMP. Perform quarterly reviews to ensure procurement purchases are in line with demand. Conduct sourcing of quotations. Conduct inventory checks, Administer goods receipts and goods issue. Ensure that all procurement is in line with prescribed legislation and regulations. Assist with procurement of price quotations, tenders, evaluation, and adjudication. Effective management of controls and registers. Capturing of requisitions, orders, goods receipting and payments. Manage filing of Supply Chain Management documentation. Maintain registers for orders, payments, and requisitions. Handle queries from suppliers and capture new suppliers onto the database. Maintain and administer stores. Recording, faxing, copying, and filing of documentation. Render asset management clerical support. Render demand and acquisition clerical support. Render logistical support services. Assist with the compilation and maintenance of records according to Supply Chain Management (SCM) prescripts, e.g., procurement batches, goods received, asset verification, stocktaking and bar – cording of assets, courier services etc. Compile and maintain records e.g, asset records/database. Check and issue furniture, equipment and accessories to components and individuals. Identify redundant, non-serviceable and obsolete equipment for disposal. Verify asset register. Request and receive quotations. Place orders. Issue and receive bid documents. Provide secretariat or logistical support during the bid consideration and contracts conclusion processes. Compile draft documents as required. Receive requests for goods and services from end users. Place orders for goods and services. Receive and verify goods from suppliers. Capture goods and services receipt vouchers. Issue goods to end users.

**ENQUIRIES APPLICATIONS** : Mr. J Mashime, Tel No. 053 664 9400  
: Central Operation (Vanderkloof Dam) Please email your application quoting the relevant reference number on the subject line to [adcvk@dws.gov.za](mailto:adcvk@dws.gov.za) For Attention: Ms Maloka N

**POST 43/113** : **ADMINISTRATION CLERK REF NO 201221/07 (X2 POSTS) (FINANCE)**  
Branch: Infrastructure Management Central Operations

**SALARY CENTRE REQUIREMENTS** : R176 310 per annum (Level 5)  
: Vanderkloof Dam  
: A Senior / Grade 12 certificate. One (1) to two (2) years' experience in Financial Management serves as an added advantage. Computer literacy (MS Word, Excel, Power Point, Outlook). Basic Knowledge and insight of the Public Service financial Legislation, procedures, and Treasury regulations (PFMA, DORA, PSA, PSR, PPPFA, Financial Manual). A valid Driver's License serves as an added advantage. Knowledge of basic financial operating systems (PERSAL, BAS, LOGIS, SAP etc). Interpersonal relations, flexibility and teamwork. Client orientation and customer focus. Good communication skill

(both verbal and written). Accountability and ethical conduct Willingness to travel as and when required. Knowledge of general administration within public services. Good interpersonal relations

**DUTIES** : Render financial support services and administration within the department. Receive invoices. Perform Salary Administration support services. Performing Bookkeeping support services. Handle routine correspondence and enquiries related to payments and invoices, faxing, photocopying, bind documents, processing VA2's/requisition form; Manage S&T claims by doing quality checks and certifying. Ensure efficient and effective procurement of goods and services. Facilitating and compiling service entry sheets and good receipts for paying invoices. Ordering equipment and supplies, maintaining inventories, etc. managing all maintenance of equipment Directorate. Render general, S&T claims, photocopying, bonding, etc). Handling of Petty Cash and ensure that cash are banked regularly. Ensure that telephone accounts are deducted every month. Maintain registers for orders, payments, and requisitions. Handle financial queries Recording, faxing, copying, and filing of documentation. Provide secretariat or logistical support if needed. Draft submissions when required. Facilitating cashier related duties including receiving and issuing of receipts for monthly rent, telephone bills and others. Distributing pay slips monthly to the officials.

**ENQUIRIES** : Mr. J Mashime, Tel No. 053 664 9400  
**APPLICATIONS** : Central Operation (Vanderkloof Dam) Please email your application quoting the relevant reference number on the subject line to [adc2vk@Dws.Gov.Za](mailto:adc2vk@Dws.Gov.Za) For Attention: Ms Maloka N

**POST 43/114** : **ADMINISTRATION CLERK (TRANSPORT OFFICER) REF NO 201221/08**  
Branch: Infrastructure Management Central Operations

**SALARY** : R176 310 per annum (Level 5)  
**CENTRE** : Vanderkloof Dam  
**REQUIREMENTS** : A Senior / Grade 12 Certificate. One (1) to two (2) years working experience in Transport Management will serve an added advantage. Computer literacy in MS Word, MS Excel, MS Outlook, and MS PowerPoint. A valid driver's license will be an added advantage (Attach a copy). Basic knowledge and insight to Transport Management administration prescripts. Understanding of working procedures in terms of the working environment. Knowledge and understanding of the legislative framework governing the Public Service. Interpersonal relations, flexibility, and teamwork. Basic knowledge of problem solving and analysis. People and diversity management. Planning and organizing. Client orientation and customer focus. Good communication skills both verbal and written. Accountability and ethical conduct. Willing to travel.

**DUTIES** : Provide an efficient implementation and compliance to directives, policies and procedures related to transport management. Administer subsidies vehicles applications for adjudication committee. Manage subsidy vehicle contracts, inspections, utilization, maintenance and administering of related claims. Efficient management and operational control of fleet and departmental vehicles. Administer vehicle authorisations, operation and optimal utilisation and maintenance. Control of risk, fraud, and misuse of fleet vehicles. Administer transport accidents and traffic fines. Administer transport invoices and provision of monthly transport reports. Maintain an efficient filling system. Perform driver and other administration support related duties as and when there is a need. Render general clerical support services in Transport Management. Provide personnel administration and clerical support services within the Transport Management component. Co-ordinate motor transport and do administration. Ensure that all fleet vehicles are inspected on a weekly basis before issuing of a vehicle. Keep log sheet register up to date. Issue trip authorizations and compile transport related reports. Control maintenance and provide expenditure related documentation for the payment of fleet services on a monthly base of all vehicles. Arrange to book the fleet vehicles for service when required. Manage the mileage and compile weekly report and submit to office of the Scheme Manager. Liaise with fleet services representative to be report all accidents and incidents within the stipulated timeframes. Ensure compliance to the relevant Transport, Management related policies and procedures. Provide advisory services to officials and management on transport related matters.

**ENQUIRIES** : Mr S Nkonka, Tel No. 053 664 9402

- APPLICATIONS** : Central Operation (Vanderkloof Dam) Please email your application quoting the relevant reference number on the subject line to [adcto@dws.gov.za](mailto:adcto@dws.gov.za) For Attention: Ms Maloka N
- POST 43/115** : **TRADESMAN AID REF NO 201221/09 (X4 POSTS)**  
Branch: Infrastructure Management Central Operations
- SALARY CENTRE REQUIREMENTS** : R124 434 per annum (Level 3)  
: Tugela Vaal  
: An ABET certificate. One (1) to (2) years working experience. Must be able to read and write. Basic disciplinary Knowledge in occupational health and safety. Knowledge in maintenance of structures. Knowledge in monitoring and evaluation principle. Basic disciplinary knowledge in public administration. Basic understanding of Government legislation. Basic knowledge in policy implementation.
- DUTIES** : Routine maintenance of all equipment. Be able to do maintenance in the workshop. Repair equipment's when necessary. Keep equipment in the stores safe. Update the administration records. Ensure that the attendance register is updated on the daily basis. Attend to all problems in the workshop. Maintain Departmental Houses. Cut grasses around the gauging station. Look for cracks in measuring structures and report defects. Ensure that OHS is maintained. Be able to do maintenance in the dam wall. Be able to keep the embankments in a good condition. Be able to keep the departmental structures in a good condition.
- ENQUIRIES APPLICATIONS** : Mr. FT Botha Tel No. (036) 438 6211  
: Central Operation (Pretoria) Please email your application quoting the relevant reference number on the subject line to [tratv@dws.gov.za](mailto:tratv@dws.gov.za) For Attention: Mr Botha Ft
- POST 43/116** : **TRADESMAN AID REF NO 201221/10 (X2 POSTS)**  
Branch: Infrastructure Management Central Operations
- SALARY CENTRE REQUIREMENTS** : R124 434 per annum (Level 3)  
: Vanderkloof Dam  
: An ABET certificate. One (1) to two (2) years working experience. Experience in corrosion painting. Knowledge of Corrosion, Sandblasting and welding. Basic disciplinary knowledge of the Occupational Health and Safety Act. (OHS) an added advantage.
- DUTIES** : Provide a support service to the General Foreman and Artisan in performing maintenance to mechanical equipment. Maintenance to construction equipment and performing smaller welding tasks. All Occupational Health & Safety regulations should be adhered to, and protective equipment used appropriately. Perform paint duties at dam wall, houses, buildings, workshops. Perform corrosion, sandblasting and welding duties at dam wall and all departmental structures. Safekeeping of equipment and property. Cleaning of the workshop, give support to other divisions and report any defaults. Knowledge of administration in relation to the correct completion of forms.
- ENQUIRIES APPLICATIONS** : Mr. GA Coetzee, Tel No. 053 664 9400  
: Central Operation (Vanderkloof Dam) Please email your application quoting the relevant reference number on the subject line to [travk@dws.gov.za](mailto:travk@dws.gov.za) For Attention: Ms Maloka N
- POST 43/117** : **TRADESMAN AID REF NO 201221/11**  
Branch: Infrastructure Management Central Operations
- SALARY CENTRE REQUIREMENTS** : R124 434 per annum (Level 3)  
: Vanderkloof Dam  
: An ABET certificate. One (1) to two (2) years working experience. Experience in Dam Operations. Knowledge of welding and painting. Knowledge of the Occupational Health and Safety Act. (OHS) will serve as added advantage. Basic knowledge in policy implementation. Basic knowledge in monitoring and evaluation principles. Work overtime when required
- DUTIES** : Provide a support service to the Assistant Technical Officer in performing maintenance and cleaning work in and around Dam wall. Do maintenance work in the Dam wall. Keep structures clean. Keep grids clean. Look for cracks in measuring structures and report defects. Safekeeping of equipment and property. Maintenance to construction equipment and performing smaller

welding tasks. Do inspections in dam wall. Basic disciplinary knowledge in Occupational Health & Safety Will performs paint duties at dam wall, buildings, workshops. Perform corrosion, sandblasting and welding duties at dam wall and all departmental structures. Cleaning at Raw Water Give support to Plant Operators Report any defaults. Attend to all problems in the Dam Wall.

**ENQUIRIES** : Mr. S Nkonka, Tel No. 053 664 9400  
**APPLICATIONS** : Central Operation (Vanderkloof Dam) Please email your application quoting the relevant reference number on the subject line to [tra2vk@dws.gov.za](mailto:tra2vk@dws.gov.za) For Attention: Ms Maloka N

**POST 43/118** : **DRIVER /OPERATOR REF NO 201221/12**  
Branch: Infrastructure Management Central Operations

**SALARY** : R124 434 per annum (Level 3)  
**CENTRE** : Vanderkloof Dam  
**REQUIREMENTS** : A Grade 10 certificate. One (1) to (3) three years' experience in driver / operator services. A valid EC Driver's license with Public Driving Permit (PDP) (Attach a copy). Operator license (Attach a copy) to operate construction equipment. Knowledge in driving services. Knowledge in operating services. Knowledge of organisational policies and procedures. Knowledge of process flow. Basic knowledge in technical services. Knowledge and understanding of organisational and government structures. Knowledge of procedures and processes. Knowledge of government regulations, practice notes, circulars, and policy frameworks. Understanding of delegation authority, financial management and knowledge of PFMA.

**DUTIES** : Operate extra heavy motor vehicles in accordance with road ordinance prescripts. Operation of an extra heavy motor vehicles (above 16000kg). General maintenance of extra heavy motor vehicles. The maintenance of the vehicle's logbook. Storage of the extra heavy motor vehicles. Transporting employees to different workstations during working and after hours when required. Collecting goods from different vendors/service providers. Transporting employees to and from work, ensuring that vehicle is maintained and serviced regularly and kept clean. Able to operate tractor and JCB machine. Promote Health and Safety on an ongoing basis and perform other relevant duties. Operating of extra heavy motor vehicles.

**ENQUIRIES** : Mr. S Nkonka, Tel No, 053 664 9402  
**APPLICATIONS** : Central Operation (Vanderkloof Dam) Please email your application quoting the relevant reference number on the subject line to [drovk@dws.gov.za](mailto:drovk@dws.gov.za) For Attention: Ms Maloka N

**POST 43/119** : **GENERAL WORKER REF NO 201221/13**  
Branch: Infrastructure Management Central Operations

**SALARY** : R104 073 per annum (Level 2)  
**CENTRE** : Vanderkloof Dam  
**REQUIREMENTS** : An ABET certificate. One (1) to (2) years' experience in performing manual work such as general cleaning work will be an added advantage. Communication skills and ability to work in a team. Must have a basic knowledge of using equipment, tools, and light machinery. Must be punctual and productive. Knowledge of the Occupational Health and Safety Act. (OHS). Must be able to work in confined workspaces away from the office for long periods. Must be able to work in or near rivers and dams. Must be able to work overtime when required.

**DUTIES** : Performing of general cleaning work and light maintenance work at the dam wall galleries. To provide a support service to the Assistant Technical Officers in performing maintenance and cleaning work in and around dam wall. Provide support to the Assistant Technical Officers with the implementation of Maintenance Plan projects in and around the dam wall. Keep structures clean. Keep grids clean. Look for cracks in measuring structures and report defects. Cleaning at Raw Water Pump Station Give support to Plant Operators Report any defaults.

**ENQUIRIES** : Mr. S Nkonka, Tel No: 053 664 9402  
**APPLICATIONS** : Central Operation (Vanderkloof Dam) Please email your application quoting the relevant reference number on the subject line to [gwvk@dws.gov.za](mailto:gwvk@dws.gov.za) For Attention: Ms Maloka N



- POST 43/120** : **GROUNDSMAN STREKFORTEIN DAM REF NO 201221/14 (X3 POSTS)**  
Branch: Infrastructure Management Central Operations
- SALARY CENTRE REQUIREMENTS** : R104 073 per annum (Level 2)  
: Tugela Vaal  
: An ABET certificate. 0-1 year of experience. Knowledge of Gardening Equipment and appliances. Knowledge of the health and safety procedures. Basic Understanding of the government legislation. Knowledge of chemical use. Knowledge of chemical use (dilution/mix) chemical product knowledge. Knowledge of lawn care process. Knowledge of the pruning and trimming process and techniques.
- DUTIES** : Routine maintenance on the equipment. Be able to identify various chemicals to be used. Maintain building structures. Mix chemicals according to procedures. Report when chemicals are about to be used up. Maintenance of grounds and pavements. Keep structures clean and their surroundings. Holes on the embankment must be reported to the supervisor. Keep records of repaired equipment. Keep offices clean. Refer equipment's to service provider in case it cannot be repaired internally. Keep job cards up to date. Maintain lawns properly. Look for cracks in measuring structures and report defects.
- ENQUIRIES APPLICATIONS** : Mr. FT Botha Tel No: (036) 438 6211  
: Central Operation (Tugela Vaal) Please email your application quoting the relevant reference number on the subject line to [grmtv@dws.gov.za](mailto:grmtv@dws.gov.za) For Attention: Mr Botha Ft
- POST 43/121** : **CLEANER REF NO 201221/15**  
Branch: Infrastructure Management Central Operations
- SALARY CENTRE REQUIREMENTS** : R104 073 per annum (Level 2)  
: Tugela Vaal  
: An ABET certificate. One (1) year of experience will serve as added advantage. Must be able to read and write. Knowledge of chemical use (dilution/mix). Knowledge of cleaning equipment used. Knowledge of cleaning principles. Understanding of applying or using chemicals correctly Understanding of health and safety requirements. Knowledge of record keeping.
- DUTIES** : Responsible for cleaning Tugela Vaal DWS office building, guest house and warehouse. Cleaning of office corridors and boardrooms. Dusting, waxing, sweeping, scrubbing, and vacuuming of floors, washing of carpets, cleaning walls, windows, and doors. Emptying and cleaning dirty bins. Collecting and removing of wastepaper. Freshen office areas. Clean the general kitchen basins, wash, and keep stock of kitchen utensils. Cleaning the restrooms by refilling the hand wash liquid soap, replace toilet papers and empty wash waste bins. Request cleaning material.
- ENQUIRIES APPLICATIONS** : Mr. FT Botha, Tel No: (036) 438 6211  
: Central Operation (Tugela Vaal) Please email your application quoting the relevant reference number on the subject line to [cletv@dws.gov.za](mailto:cletv@dws.gov.za) For Attention: Mr Botha Ft
- POST 43/122** : **CLEANER REF NO 201221/16 (X2 POSTS)**  
Branch: Provincial Coordination And International Cooperation: Eastern Cape (This is a re-advertisement, applicants who have previously applied must re-apply)
- SALARY CENTRE REQUIREMENTS** : R104 073 per annum (Level 2)  
: East London  
: An ABET certificate. Experience in cleaning services will serve as an added advantage. Knowledge of cleaning principles. Knowledge of chemical use (dilution/mixing). Knowledge of cleaning equipment's to be used. Knowledge of health and safety requirements. Understanding of basic record keeping. Basic understanding of applying safety rules. Basic understanding of applying or using chemicals correctly. Good communication and interpersonal skills.
- DUTIES** : Provision of basic cleaning services. Keeping and maintaining of cleaning equipment's and managing stock of cleaning materials. Dusting, waxing, sweeping, scrubbing and vacuuming of floors. Emptying and cleaning of waste bins. Collecting and removing of office waste. Freshening of offices, boardrooms, working areas, kitchen and storerooms. Cleaning the restrooms, refilling the hand washing liquid soap, replacing paper towels, toilet papers and

emptying and cleaning of wash waste bins. Assisting with other duties as and when required.

**ENQUIRIES**  
**NOTE**  
**APPLICATIONS**

- : Ms. L Mntu, Tel No: 043 701 0237
- : Preference will be given to the community residing within or around designated Eastern Cape (East London) Please email your application quoting the relevant reference number on the subject line to [ECRecruitment@dws.gov.za](mailto:ECRecruitment@dws.gov.za) For
- : Attention: Ms. LT Malangabi